St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 10th December 2015 at 7.00 p.m. in St Martins Community Centre, St Martins.**

**PRESENT:** Cllr’s N. Graham, M. Hayball, B. Herbert, J. Hoos, D. Laing, G. Pennington,

L. A. Roberts, J. Sands, S. Schofield and J. Stevens.

**Also in attendance: the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

The Chairman welcomed everyone to the meeting.

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| **252/12/15.C** | **Public Participation**  **Resolved** to note that with no members of the public present, therefore the Council moved on to the next item of business at 7.01 p.m. | **Action** |
| **253/12/15.C** | **Apologies for Absence**  Apologies for absence were received from Cllr’s G. Fryer (family issues) and B. Latham (other commitments). |  |
| **254/12/15.C** | **Disclosable Pecuniary Interests**  **Resolved:** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations. |  |
| **255/12/15.C** | **Minutes**  **Proposed: Cllr M. Hayball**  **Seconded: Cllr G. Pennington**  **Resolved: with two abstentions, that the minutes of the meeting of the Full Council held on Thursday 12th November 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Chairman** |
| **256/12/15.C** | **Street Lighting Committee**  Members **noted** and **adopted** the minutes of the Street Lighting Committee meeting held on the 26th October 2015.  *Cllr N. Graham joined the meeting at 7.07 pm.* | **Action** |
| **257/12/15.C** | **Standing Orders**  Members were asked to consider the appointment ofone additional member of the Parish Council to the following committees;  Recreation Services Committee ***(Still one vacancy)***  Finance Committee ***(Still one vacancy)***  **Proposed: Cllr N. Graham**  **Seconded: Cllr J. Stevens**  **Resolved: that Cllr G. Pennington is appointed to the Finance Committee.**  **Resolved:** to defer a decision on the one outstanding vacancy on the Recreation Services Committee until we have a full complement of Members. | **Parish Clerk**  **Parish Clerk** |
| **258/12/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses December £431.70  Post Office PAYE £532.70  Nigel Thomas Play Area Inspections £24.00  Daren Brewer Cleaning Play Areas/Planting £130.00  Highline Electrical Repairs £357.40  Sign & Poster Notice £76.80  Agritel Paper £120.96  Duncan Royce Grounds Maintenance £3702.00    **Report/update from Divisional Surveyor**  Most outstanding issues have been dealt with. These are now in a new log which are updated on a weekly basis.  **Report/update from Police by Kate Le'Clere**  Reports issued for November  **Street Lighting:-**  All reported faults have been repaired. Further report in agenda item.  Lights along Overton Road towards Ifton School have again been reported  to Shropshire Council. Response from SC is; unfortunately this does mean that we as the Authority cannot repair this type of cable fault, the responsibility is with Scottish Power who can take up to 28 days to repair. I can confirm this was reported to Scottish Power on the 17th November.  **Skate Park Repairs**  Still waiting for the fitter to come back and rivet the top edges in more places. Entrance gate posts still requires a small lick of yellow paint.  **Play Areas**  New sign for disclaimer notice now ready for handyperson to install.  **Stans Field**  Cllr Brian Latham had been approached by Mr James (Church Farm). He says that the hedges around the football field have been broken down in places preventing him from putting his cattle in the fields. There are large gaps in the hedges in places where dog walkers etc. have gone through.  I have visited the area, taken photos and established that 18 m of fence need replacing. The farmer has already put up an electric fence. Justin Smart from Stans has stated that to clarify responsibility for the fences and hedges around the field he has taken a look at the Lease which  in the Schedule (3) states that it is The Council's responsibility  'To keep all the hedges, fences and gates upon the demised premises always in good repair and condition'. May have to go to Land Registry at Telford to clarify the position.  **Next Meeting(s):-**   * 14 January 2016 - Full Council * 21 January 2016 – Finance Committee | **Action**  **Parish Clerk**  **Parish Clerk** |
| **259/12/15.C** | **Police Report**  There were no police issues.  Sgt. Kate Le’Clere had reported that they have carried out a number of speed checks around the school are and have been in attendance at the start and end of the school day.  The Parish Clerk reported that there had been numerous rumors over police present and road closures ahead of a large gypsy funeral in the village. |  |
| **260/12/15.C** | **Financial Matters**  **260/12/15.1 Accounts for payment;**  2045 E Davies Salary & Expenses December £431.70  2046 Post Office PAYE £532.70  2047 Nigel Thomas Play Area Inspections £24.00  2048 Daren Brewer Cleaning Play Areas November £130.00  2049 Highline Repairs £357.40  2050 Sign & Poster Notice £76.80  2051 Agritel Paper £120.96  2052 Duncan Royce Maintenance Stan’s Field £3702.00  2053 Shropshire Council Street Lighting Energy £1028.90  **Proposed: Cllr D. Laing**  **Seconded: Cllr B. Herbert**  **Resolved: that the above payments be authorized.**  **260/12/15.2 Income**  There had been no income since the last meeting.  **261/12/15.3 Bank Statements**  These were on file and noted. | **Parish Clerk** |
| **261/12/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 01/12/2015 relating to parish of: St Martins   **Reference:** 15/05089/FUL (validated: 25/11/2015)  **Address:** Chapel House, Overton Road, St Martins, Oswestry, Shropshire, SY11 3DG  **Proposal:** Erection of extensions and alterations  **Applicant:** Miss Phyll Francis (94 Southwell Road East, Rainworth, NG21 0EL)   **Resolved: to make no comment.**  -----------------------------------------------------------------------------------------------------  **Schedule of additional planning application(s)**  **To consider** any planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council. There were none  -----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 27/11/2015 relating to parish of: St Martins   **Reference:** 14/04848/OUT (validated: 03/11/2014)  **Address:** Griffin Farm, St Martins, Oswestry, Shropshire, SY11 3HS  **Proposal:** Outline application (All Matters Reserved) for residential development  **Decision**: Refuse | **Parish Clerk**  **Action** |
| **262/12/15.C** | **Website**  The Parish Clerk reported that Vision ICT had been informed of our intention to employ them to design our website as per their correspondence and quotation. |  |
| **263/12/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  There was no report from Shropshire Cllr S. Davenport. |  |
| **264/12/15.C** | **Shropshire Association of Parish/Town Councils (SALC)**  Members **noted** correspondence received from the County Secretary. |  |
| **265/12/15.C** | **Ifton Heath School (Bench)**  The Chairman reported that following a meeting with highway officers at Ifton School, it had been agreed to remove the bench and store it at the Community Centre. She had also spoken with the Headmaster and a site agreed for this bench at the primary end of the school adjacent to the footpath.  As regards the Ifton Heath School, concern was expressed at the meeting with highway officers over the state and future maintenance of the building and surrounding area. Shropshire Cllr Steve Davenport had informed the Chairman that there was no budget for repairs.  Cllr D. Laing said we should still look at getting this building listed. | **Chairman** |
| **266/12/15.C** | **Place Plans**  The Parish Clerk reported on a review of these plans workability and structure and to start to establish how they can be improved. Unfortunately nothing came out of the first meeting and Shropshire Council Officers have gone back to consider how to take this forward. | **Action** |
| **267/12/15.C** | **Parish Council Vacancy**  The Parish Clerk reported that there had been no call for an election to fill the vacancy following the resignation of Allison Kynaston-Jones. A public notice has now gone up to fill this vacancy by Co-Option (closing date 18th December 2015). | **Parish Clerk** |
| **268/12/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – November 2015 (Noted) * St Martins Parish Church – thank you for grant * St Martins Allotment Holders – thank you for grant * Oswestry Health Forum – (Noted & Cllr N. Graham to attend) * Shropshire Community Assets event – Cllr’s G. Pennington &   J. Stevens and the Parish Clerk to attend  **Correspondence forwarded by email since the last meeting included;**   * Various SALC Information Bulletins * NALC Newsletter * Shropshire Council – Big Conversation * SAMDev – Briefing Note. | **Parish Clerk** |
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| **269/12/15.C** | **Members Reports**  Cllr J. Hoos reported wider and deeper pot holes in Moors Lane.  Cllr D. Laing reported that Cottage Lane was very muddy and dangerous for road users between Windy Ridge and Cross Lanes. He added that the ditches in this area needed cleaning out.  Cllr L. A. Roberts expressed concern over the speed of lorries through the village especially during the night in Colliery road.  Cllr J. Stevens reported a large pot hole on the left had side of the road as you approach Esgob Bridge from the Gledrid Roundabout.  The Chairman reminded everyone that the switch on of the Christmas tree lights would be on Saturday 12th December at 4.30 pm. | **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk** |
| **270/12/15.C** | **Meeting Dates**  Members **noted** and **agreed** a schedule of meeting dates for 2016. |  |
| **271/12/15.C** | **Next Meeting**  Members **noted** that the next meeting(s) of the parish council will be;  Thursday 14th January 2016 - Full Council 7.00 pm  Thursday 21st January 2016 – Finance Committee 7.00 pm |  |
| **272/12/15.C** | **Exclusion of the Press & Public**  **Proposed: Cllr J. Stevens**  **Seconded: Cllr D. Laing**  **Resolved: that “That under Section 100(A) of the Local Government Act 1992, the public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule12A of the Act.** |  |
| **273/12/15.C** | **Parish Handyperson**  The Chairman reported that the working group had interviewed three applicants for the position of Parish Handyperson. Having explained what each applicant was able to offer, including relevant insurance cover, the recommendation of the working group was that Huw Manford be offered the position of Parish Handyperson.  **Proposed: Cllr G. Pennington**  **Seconded: Cllr J. Hoos**  **Resolved: that Huw Manford is offered the position of parish handyperson.** |  |
|  | Before closing the meeting the Chairman wished everyone a very happy Christmas and invited them all to join her for a mince pie and glass of sherry after the meeting closed.  There being no further business the Chairman declared the meeting  closed at 20.42 p.m.  Signed ……………………………… Date ………………. | **Chairman** |