St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 8th October 2015 at 7.00 p.m. in St Martins Community Centre, St Martins.**

**PRESENT:** Cllr’s G. Fryer, N. Graham, M. Hayball, B. Herbert, J. Hoos, A. Kynaston-Jones, D. Laing, G. Pennington, L. A. Roberts, S. Schofield and J. Stevens.

**Also in attendance:** Chris Fisher, Shropshire Council Highways Manager

**and the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

**The Chairman welcomed** Chris Fisher the new Shropshire Council Highways Manager for our area to meet Members of the Parish Council. The Chairman added that although Chris is aware of some of the main issues in our parish which he may comment on this was not the right occasion to bring up minor highway issues. These should be brought up under Members Reports at the end of the meeting so that the Parish Clerk can log these and report to Highways as before.

Chris said he had only taken over from Steve Oakley two weeks ago. He had previously been based at the Ludlow depot but welcomed the new challenge in this area. Main issues always seem to be pot holes, overhanging hedges and tree branches but lack of finances to carry out every fault reported. He would be working closely with Dave Gradwell, the Police and Edward and arrange regular meetings so that the parish council are up-to-date on reported problems.

Members pointed out a number of issues that had been outstanding for some time. Chris agreed to meet Edward as soon as possible so that he was up to speed on these issues.

The Chairman thanked Chris for attending who then left the meeting.

The Chairman asked Cllr J. Hoos to thank Members for the use of The Moors Community Centre for the September meeting.

|  |  |  |
| --- | --- | --- |
| **210/10/15.C** | **Public Participation**  **Resolved** to note that with no members of the public present, therefore the Council moved on to the next item of business at 7.15 p.m. | **Action** |
| **211/10/15.C** | **Apologies for Absence**  Apologies for absence had been received from Cllr’s A. Allum (poorly),  B. Latham (holiday) and J. Sands (holiday). |  |
| **212/10/15.C** | **Disclosable Pecuniary Interests**  **Resolved:** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations. | **Action** |
| **213/10/15.C** | **Minutes**  **Proposed: Cllr G. Fryer**  **Seconded: Cllr D. Laing**  **Resolved: with one abstention, that the minutes of the meeting of the Full Council held on Thursday 10th September 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Chairman** |
| **214/10/15.C** | **Recreation Services Committee**  **Proposed: Cllr N. Graham**  **Seconded: Cllr G. Pennington**    **Resolved: that the minutes of the meeting of the Recreation Services Committee held on the 1st October 2015 having been previously circulated, be noted and adopted.** |  |
| **215/10/15.C** | **Executive Committee**  **Proposed: Cllr N. Graham**  **Seconded: Cllr J. Hoos**    **Resolved: that the minutes of the meeting of the Executive Committee held on the 1st October 2015 having been previously circulated, be noted and adopted.** |  |
| **216/10/15.C** | **Parish Council/St Martins Centre Contracts Review**  Members **noted** the minutes of the meeting of the Parish Council/St Martins Centre Contracts Review held on the 17th September 2015. |  |
| **217/10/15.C** | **Standing Orders**  Members were asked to consider the appointment ofone additional member of the Parish Council to the following committees;  Recreation Services Committee ***(Still one vacancy)***  Finance Committee ***(Still one vacancy)***  Street Lighting Committee ***proposed by Cllr G. Fryer, seconded by***  ***Cllr J. Stevens and carried that Cllr L. A. Roberts be appointed to this committee.*** | **Parish Clerk** |
| **218/10/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses October £920.49 Nigel Thomas Play Area Inspections £36.00  Daren Brewer Cleaning Play Areas/Planting £210.00  Agritel Paper etc. £117.72  Highline Electrical Repairs £751.92  Mazars External Audit £360.00  Shropshire Council Street Lighting Energy £2057.80  Receipts received  HMRC VAT Refund £4025.57  HSBC Bank Interest £43.89    **Report/update from Divisional Surveyor**  Will now meet up with new Highways Manager Chris Fisher to go through previous reporting system and any outstanding issues and any issues reported at this meeting.  **Report/update from Police by Kate Le'Clere**  Reports issued for September  As regards speeding issues Kate has reported that she has put in a 'bid' for a Community Speed Watch for St. Martins and also Gobowen. Initially there was finding for 12 schemes across the force which was split between the 3 counties with there being 4 for each county.  In Shropshire there was close to 30 bids for the 4 schemes.    There has since been more funding for further schemes and we are currently on a waiting list.  As part of that process I've managed to secure some traffic monitoring for both villages which we are currently waiting for and I'm told around 5 weeks.  The monitoring will last 7 days and will be covert so will show a true reflection of the actual speed through the village.  This is better than me being there with the radar gun because everyone slows down before they see me, which is great from a safety point of view but not useful when collecting data to show a speeding problem.    If the monitoring shows a significant speeding issue then we may get bumped further up the list or further down if it’s shown not to be as bad as other areas bidding. I have discussed the possibility of there being a shared scheme between Gobowen and St. Martins to help us get something quicker. I will let you know once I have the results.  **Street Lighting:-**  All reported faults have been repaired. Further report in agenda item.  **Skate Park Repairs**  Still waiting for the fitter to come back and rivet the top edges in more places. Entrance gate posts still requires a small lick of yellow paint.  **Bus Shelter – Oak Drive**  Location agreed, highway approval given and location of any services identified. Now on order.  **Next Meeting(s):-**  Thursday 12th November 2015 - Full Council 7.00 pm | **Action**  **Action** |
| **219/10/15.C** | **Police Report**  The police had sent their apologies. Cllr J. Hoos again expressed concern over the speed of traffic through the village and also overtaking at speed on Moors Bank before the bridge. He again asked for more frequent police presence outside the school at the start and end of school hours. | Parish Clerk |
| **220/10/15.C** | **Financial Matters**  **220/10/15.1 Accounts for payment;**  1225 E Davies Salary & Expenses October £920.49  1226 Nigel Thomas Play Area Inspections £36.00  1227 Daren Brewer Cleaning Play Areas October £210.00  1228 Agritel Paper etc £117.72  1229 Highline Repairs £751.92  1230 Mazars External Audit £360.00  1231 Shropshire Council Street Lighting £2057.80  1232 Stans Superstore Playing Field Lease £500.00  1233 C. Jones Watering £200.00  **Proposed: Cllr G. Fryer**  **Seconded: Cllr B. Herbert**  **Resolved: that the above payments be authorized.**  **220/10/15.2 Income**  The following income had been received since the last meeting;  HMRC VAT Refund £4025.57  HSBC Bank Interest £43.89  **220/10/15.3 Bank Statements**  These were on file and noted. | **Parish Clerk**  **Action** |
| **221/10/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 25/09/2015 relating to parish of: St Martins   **Reference:** 15/03839/FUL (validated: 24/09/2015)  **Address:** Moreton Park , Gledrid, Chirk, Wrexham, LL14 5DG  **Proposal:** Conversion of existing maisonette bedrooms of hotel into two floors of accommodation to provide additional bedrooms; conversion of former play area into a multi function hall with supporting bar, stores and WCs.; formation of a new entrance way within the extension from the existing car park; associated external landscaping  **Applicant:** Habern Enterprises Ltd (Mr Patrick Crossan, The Lord Moreton Hotel, Gledrid, Chirk, Wrexham, LL14 5DG)  **Resolved: to make no comment on this application.**  -----------------------------------------------------------------------------------------------------  New Planning Applications published on 18/09/2015 relating to parish of: St Martins   **Reference:** 15/03726/OUT (validated: 17/09/2015)  **Address:** Land At Rhosyllan Farm, Overton Road, St Martins, Oswestry, Shropshire, SY11 3ER  **Proposal:** Outline application (access for approval) for mixed use development to include residential (up to 80 dwellings); office block; retention of Farmhouse; sports pitches and changing facilities; public open space; landscaping and supporting infrastructure; associated vehicular access (from B5069); improved pedestrian/cycle links to St Martins School; demolition of existing agricultural outbuildings  **Applicant**: Brynkinalt Farming Limited (The Estate Office, Brynkinalt , Wrexham, Clwyd, LL14 5NS)  **Resolved: to fully support this application.**  -----------------------------------------------------------------------------------------------------  **To consider** the additional planning applications not listed above that were received after the date of publication of this agenda due to response time frames set by Shropshire Council.  New Planning Applications published on 06/10/2015 relating to parish of: St Martins   **Reference:** 15/03841/FUL (validated: 05/10/2015)  **Address:** 94 New Ifton, St Martins, Shropshire, SY11 3AJ  **Proposal:** Erection of rear single storey extension  **Applicant:** Mrs Carol Edwards  **Resolved: to make no comment on this application.**  **Reference:** 15/03965/PIAPA (validated: 02/10/2015)  **Address:** Post Office And Stores, Ellesmere Road, St Martins, Oswestry, Shropshire, SY11 3AZ  **Proposal:** Application for prior approval under Part 3, Class M of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from Post Office to dwellinghouse  **Applicant:** Mr Kevin Pilsbury (The Old Post Office, Ellesmere Road, St Martins, Oswestry, Shropshire, SY11 3AZ)   **Resolved: to make no comment on this application.**  ----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 24/09/2015 relating to parish of: St Martins   **Reference:** 15/03411/FUL (validated: 06/08/2015)  **Address:** Woodside, 4 Glynmorlas, St Martins, Oswestry, Shropshire, SY11 3EE  **Proposal:** Conversion of detached office/music room to additional accommodation and erection of link extension  **Decision:** Grant Permission  ---------------------------------------------------------------------------------------------------  Planning Decisions published on 23/09/2015 relating to parish of: St Martins   **Reference:** 14/01787/OUT (validated: 22/04/2014)  **Address:** Proposed Residential Development Land NW Of Bower Farm, St Martins, Shropshire  **Proposal:** Outline application for development of bungalows including scale  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 16/09/2015 relating to parish of: St Martins   **Reference:** 14/02845/CPL (validated: 26/06/2014)  **Address:** Ifton Garage Services Ltd, Ifton Industrial Estate, St Martins, Oswestry, Shropshire, SY11 3DA  **Proposal:** Application for Lawful Development Certificate for the use of a building for maintenance and servicing of motor vehicles  **Decision:** Withdrawn  -----------------------------------------------------------------------------------------------  Planning Decisions published on 04/09/2015 relating to parish of: St Martins   **Reference:** 14/05515/FUL (validated: 11/12/2014)  **Address:** Comet House, Ellesmere Road, St Martins, Shropshire, SY11 3HT  **Proposal:** Proposed erection of 3 bedroom chalet style bungalow.  **Decision:** Grant Permission  **Other Planning Issues**  The Chairman reported on the latest discussions on the development at Irvine Gardens following a meeting with Nick Scott from the developers.  A number of issues were raised which we had requested clarification on. These included;  The hedge from the site entrance to Garden Village will remain, be maintained, and have a covenant on it that it will not be removed except for the two small gaps for pedestrian access as per agreed plans.  The entire length of the hedge from the main road all along its boundary with Garden Village will remain and also have a covenant on this.  They establish where the surface water from Garden Village goes.  All street lighting will be to LED standard.  If Shropshire Council are not going to adopt the POS sites but a management company will what contingency plans are in place should they pull out after a number of years.  Other concerns raised included the parking of site vehicles on the grass verges along Overton Road and the lack of vehicle wheel washing facilities for vehicles leaving the site. | **Parish Clerk**  **Parish Clerk**  **Action**  **Parish Clerk**  **Parish Clerk**  **Action** |
| **222/10/15.C** | **Website**  With Cllr D. Anderton not in attendance it was agreed to defer any further discussions on the website until the November meeting. |  |
| **223/10/15.C** | **Remembrance Sunday**  The Parish Clerk outlined the arrangements for this year’s Remembrance parade and service on the 8th November which this year will be held at The Chapel in Ellesmere Road. Road closures are in place and security firm booked for this as in previous years. Cllr N. Graham had done all the other arrangements including printing the service sheets, arranging the band and liaising with the minister. The Chairman thanked Cllr N. Graham for all his work on these arrangements.  Cllr A. Kynaston-Jones felt something should be included in the Village Life so that residents were aware of the time and venue for this day. The Parish Clerk sad that local groups are aware of this but Cllr J. Hoos agreed to print and display some posters in the village. |  |
| **224/10/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  It had been established that a cross party committee at Shropshire Council were discussing plans on proposals for housing Syrian refugees in the County. | **Action** |
| **225/10/15.C** | **Street Lighting**  A full and detailed report on proposals for changing our street light units to LED had been received from Highline Electrical, This report included costings and a proposed phased replacement programme.  The Street Lighting committee would now meet to consider this report in more detail. |  |
| **226/10/15.C** | **Shropshire Association of Parish/Town Councils (SALC)**  The Chairman asked if any motion(s) that Members feel should be raised at this year’s AGM of this Association which will be held on Saturday 31st October 2015. She and Cllr G. Pennington would be attending.  The Chairman added that the agenda included a Local Planning Update from Ian Kilby, Planning Services Manager, Shropshire Council therefore we might wish to consider a motion relating to planning issues. These needed to be with the Chairman by the weekend. |  |
| **227/10/15.C** | **Ifton Heath School**  Members were asked to consider moving the metal bench from this area to a location to be agreed near the Memorial Garden. This bench was a memorial to David Evans. After some discussion it was agreed that a location near or in the school should also be considered as David was a school teacher but before any further action is considered the family should be consulted. |  |
| **228/10/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – September 2015 (Noted) * Shropshire Council Contacts Directory (To be circulated) * St Martins Allotments Ass (Exit concerns noted) * Shropshire Housing Group Annual Report (Noted) * Irvine Gardens Hedge concerns (Already actioned) * Health & Wellbeing E-News (Noted) * Street Naming – West of Cottage Lane   After some discussion it was;  **Proposed: Cllr N. Graham**  **Seconded: Cllr S. Schofield**  **Resolved: that the** **name ‘Orchard Close’ be put forward to Shropshire Council for this new street.**  **Correspondence forwarded by email since the last meeting included;**   * Various SALC Information Bulletins * NALC Newsletter | **Action**  **Parish Clerk** |
|  |  |  |
| **229/10/15.C** | **Members Reports**  Cllr N. Graham reported that a contractor had cut back the high hedge in Colliery Lane adjacent to the industrial site but not taken the branches away.  He also reported on a recent Health Group meeting. The Oswestry centre was now taking in 69% of emergency care as from the 1st October 2015. They were also trying to get patients discharged more quickly from hospital. Also at that meeting concern was expressed over some care homes in Shropshire which were not up to standard with some already due for closure.  Cllr B. Herbert said the street light opposite the chapel in Ellesmere Road was still on all day.  Cllr M. Hayball reported the overgrown state of the area in Green Lane at the back of the Institute.  Cllr M. Hayball also report pot holes between the junction to Moors Lane and the canal bridge.  *Cllr A. Kynaston-Jones left the meeting at 8.50 pm.*  Cllr D. Laing said repairs to a recent repair in Coopers Lane outside Avalon was sinking again.  Cllr J. Hoos reported street light no. 8 in Moors Lane not working and the road surface to a recent repair in Moors Lane in front of the pumping station sinking.  Cllr J. Hoos reported that the recently installed school flashing lights were not working and the one unit as you approach the school from Esgob Bridge was obstructed by tree branches.  Cllr G. Pennington reported some of the ‘Give Way’ signs in the village need replacing.  The Chairman reported that Ron Jones will again plant some more daffodil bulbs along the verges from the school to Esgob Bridge. | **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Action** |
| **230/10/15.C** | **Next Meeting**  Members **noted** that the next meetings of the parish council will be;  Thursday 12th November 2015 - Full Council 7.00 pm |  |
|  | There being no further business the Chairman declared the meeting  closed at 20.56 p.m.  Signed ……………………………… Date ………………. | **Chairman** |