St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 10th September 2015 at 7.00 p.m. in The Moors Community Centre.**

**PRESENT:** Cllr’s G. Fryer, N. Graham, B. Herbert, J. Hoos, A. Kynaston-Jones, D. Laing,

B. Latham, G. Pennington, L. A. Roberts, J. Sands, S. Schofield and J. Stevens.

**Also in attendance: Shropshire Cllr Steve Davenport and the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

**The Chairman welcomed everyone to The Moors Community Centre and to our new Member Cllr Lesley-Anne Roberts** which now brings the Parish Council back to full membership.

The Chairman expressed concern at the start of the meeting that Nick Scott from

J. Ross Developments Ltd, who had been invited to attend to update Members on the development at Irvine Gardens did not attend. One area of concern was that the proposed wet area for surface water attenuation, Members remember the original proposal many years ago but have seen nothing lately. On the removal of the hedge they cannot agree, they have had a look at it and cannot see where the large gaps are (except gateway). The hedge has been there a lot longer than many have been in the village and is very dense in places, good for birds and other wild life and it would take many years for a new hedge to provide the same sort of habitat. Also they would think it a good idea to consult with the people living opposite the site to get their views before a decision is made. A further meeting would be requested.

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| **176/09/15.C** | **Public Participation**  **Resolved** to note that with no members of the public present, therefore the Council moved on to the next item of business at 7.01p.m. | **Action** |
| **177/09/15.C** | **Apologies for Absence**  Apologies for absence had been received from Cllr’s A. Allum (poorly),  D. Anderton (working away) and M. Hayball (working). |  |
| **178/09/15.C** | **Disclosable Pecuniary Interests**  **Resolved:** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations. |  |
| **179/09/15.C** | **Minutes**  **Proposed: Cllr D. Laing**  **Seconded: Cllr J. Hoos**  **Resolved: with one vote against and one abstention, that the minutes of the meeting of the Full Council held on Thursday 9th July 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Action**  **Chairman** |
| **180/09/15.C** | **Standing Orders**  The following motion was presented under Standing Order 4a – Motions requiring written notice to allow Councillors to consider the text in advance of the meeting.  **Mover:** Cllr John Stevens  **Seconder:** Cllr Sue Schofield  That this Council resolves to:-   1. Increase the number of Councillor Members of the Lighting Committee from three to four. 2. Increase the number of Councillor Members of the Finance Committee from five to six and to amend the delegated powers of that Committee accordingly. 3. Increase the number of Councillor Members and the number of non-Councillor Members of the Recreation Services Committee from five to six and to amend the delegated powers of that Committee accordingly. 4. Appoint members to the vacancies created on these Committees at this meeting of the Parish Council with preference being given to the Councillors recently co-opted to the Council.   **This motion was carried.**  As regards the appointments it was agreed to defer this until the October meeting. However the two new Members would be invited to attend the next meetings of the Recreation Services, Finance and Street Lighting Committee meetings to get a feel of what was involved. |  |
| **181/09/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses August/September £1274.33  Post Office PAYE £532.70  Nigel Thomas Play Area Inspections £48.00  Daren Brewer Cleaning Play Areas/Planting £230.00  Wicksteed MUGA £18057.60  Ian Wellings Hanging Baskets £353.00  C. Jones Watering £200.00  Ed Goodheart Install Rubbish Bins £60.00  Eastwick Planters £1115.00  Agritel Paper etc. £117.72  Highline Electrical Repairs/Annual Test £623.70  Shropshire RCC Membership £26.00    **Report/update from Divisional Surveyor**  Update you all on planned changes of responsibility for Highways Maintenance Management and associated duties in the North West of the County occurring during the next few weeks. Chris Fisher will be moving to the North West of the county (Oswestry, Ellesmere etc.) to undertake his responsibilities as Highways Manager, with effect from mid – September. Chris is a vastly experienced Highways Manage, and will be transferring form our Craven Arms office in the South West.  As you may be aware, Steve Oakley – Highways manager, will be sadly leaving us from Mid-September. Therefore Chris Fisher, will take on responsibility as Highways manager for the northwest over the next few weeks, in a transitional arrangement up to formal handover in mid-September. Obviously Chris will be introducing himself over the next few weeks as the handover and transition progresses, and will be in contact in due course, and with Town and Parish Clerks respectively.  This has been required due to the planned departure of Steve, and the need to make arrangements pending a reorganisation of staff (I would stress that the reorganisation is only a refresh of responsibilities to meet our contractual and commissioning requirements, there are no plans for any mandatory redundancies etc. as part of this process). Therefore, in order to ensure a continuity of service, delivery of work programmes and other statutory responsibilities, a transitional / handover process is in place, and communication to all concerned will be part of that process, a similar reorganisation is the south west is occurring simultaneously.  **Report/update from Police by Kate Le'Clere**  Reports issued for July & August  **Street Lighting:-**  All reported faults have been repaired. Further report in agenda item.  **Skate Park Repairs**  These have been completed although the Chairman and I have instructed the fitter to come back and rivet the top edges in more places.  Two litter bins installed and damaged gate hinges removed. Now requires a small lick of yellow paint.  **Stans Field**  Removable bollards now in place.  **Bus Shelter – Oak Drive**  Location agreed, still need highway approval and location of any services.  **Planters**  Have all been installed and regularly watered. Comments have been encouraging.  **Next Meeting(s):-**  Thursday 1st October 2015 – Recreation Services Committee (6 pm)  Thursday 1st October 2015 – Executive Committee (7.00 pm or upon the rising of the Recreation & Services Committee, whichever is the later)  Thursday 8th October 2015 - Full Council 7.00 pm | **Action**  **Action** |
| **182/09/15.C** | **Police Report**  The police had sent their apologies.  Members again expressed concern over the speed of traffic through the village and also overtaking at speed on Moors Bank before the bridge. It was agreed to suggest to the police that a 40 mph buffer zone is introduced on all approach roads to the village before the 30 mph restriction with a 20 mph zone outside the school in force at either end of the school day. It was also discussed whether speed enforcement guns could be used by volunteers to feedback data to the police. This would require training but some Members questioned whether members of the public would put their names forward. The first approach would be to contact the Community Speed Watch (CSW) to take speed data on the road(s) of concern. If speeds are particularly high it maybe that CSW is not the best form of intervention and enforcement by Safer Roads Partnership or some form of engineering by Shropshire Council may be more suitable.  *Cllr John Sands arrived at 7.32 pm.* | Parish Clerk |
| **183/09/15.C** | **Financial Matters**  **183/09/15.1 Accounts for payment;**  1213 E Davies Salary & Expenses August/September £1274.33  1214 Post Office PAYE £532.70  1215 Nigel Thomas Play Area Inspections £48.00  1216 Daren Brewer Cleaning Play Areas September £230.00  1217 Wicksteed MUGA £18057.60  1218 Ian Wellings Hanging Baskets £353.00  1219 C. Jones Watering £200.00  1220 Ed Goodheart Install Rubbish Bins £60.00  1221 Eastwick Planters £1115.00  1222 Agritel Paper etc £117.72  1223 Shropshire RCC Membership £26.00  1224 Highline Repairs/Annual Test £623.70  **Proposed: Cllr D. Laing**  **Seconded: Cllr J. Hoos**  **Resolved: that the above payments be authorized.**  **183/09/15.2 Income**  There had been no income received since the last meeting.  **183/09/15.3 Bank Statements**  These were on file and noted. | **Action**  **Parish Clerk** |
| **184/09/15.C** | **Annual Return (External Audit)**  The External Auditors, Mazars LLP, had reported that on the basis of our review of the annual return, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.  Members **received and noted** thisreport. There was no action required. |  |
| **185/09/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 26/08/2015 relating to parish of: St Martins   **Reference:** 15/03411/FUL (validated: 06/08/2015)  **Address:** Woodside, 4 Glynmorlas, St Martins, Oswestry, Shropshire, SY11 3EE  **Proposal:** Conversion of detached office/music room to additional accommodation and erection of link extension  **Applicant:** Mrs. Cecilia Young  **Resolved: to make no comment on this application.**  -----------------------------------------------------------------------------------------------------  New Planning Applications published on 19/08/2015 relating to parish of: St Martins   **Reference:** 15/03031/FUL (validated: 18/08/2015)  **Address:** 2 Baytree Close, St Martins, Oswestry, Shropshire, SY11 3QQ  **Proposal:** Erection of two-storey-side extension  **Applicant:** Mr Darron Hopwood  **Resolved: to make no comment on this application.**  -----------------------------------------------------------------------------------------------------  New Planning Applications published on 22/07/2015 relating to parish of: St Martins   **Reference:** 15/02673/FUL (validated: 21/07/2015)  **Address:** 7 Marsland Close, St Martins, Shropshire, SY11 3QD  **Proposal:** Erection of a single detached garage  **Applicant:** Mrs J Davies (7 Marsland Close, St Martins, Oswestry, SY11 3QD)  **Resolved: to make no comment on this application.**  **Reference:** 15/02715/FUL (validated: 02/07/2015)  **Address:** 2 Phays Cottages, Thimble Lane, St Martins, Oswestry, Shropshire, SY11 3BS  **Proposal:** Erection of a detached garage and workshop with room above  **Applicant:** Mr & Mrs Phillips  **Resolved: to make no comment on this application.**  ---------------------------------------------------------------------------------------------------  New Planning Applications published on 17/07/2015 relating to parish of: St Martins   **Reference:** 15/02743/FUL (validated: 17/07/2015)  **Address:** 10 Willow Close, St Martins, Shropshire, SY11 3EH  **Proposal:** Erection of first floor side extension and single storey rear extension  **Applicant:** Mr R Watson  **Resolved: to make no comment on this application.**  -----------------------------------------------------------------------------------------------------  There were no additional planning applications not listed above that were received after the date of publication of this agenda due to response time frames set by Shropshire Council.  -----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 26/08/2015 relating to parish of: St Martins  **Reference:** 13/05016/OUT (validated: 02/01/2014)  **Address:** Land Adjoining , 8A St. Martins Moor, St. Martins, Oswestry, SY10 7BQ  **Proposal:** Outline application for the erection of 2 no. detached dwellings (all matters reserved)  **Decision:** Grant Permission   **Reference:** 14/01224/OUT (validated: 20/03/2014)  **Address:** 8A St. Martins Moor, St. Martins, Oswestry, SY10 7BQ  **Proposal:** Outline application (all matters reserved) for the erection of 2 dwellings  **Decision:** Grant Permission   **Reference:** 15/02673/FUL (validated: 21/07/2015)  **Address:** 7 Marsland Close, St Martins, Shropshire, SY11 3QD  **Proposal:** Erection of a single detached garage  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 12/08/2015 relating to parish of: St Martins   **Reference:** 15/02743/FUL (validated: 17/07/2015)  **Address:** 10 Willow Close, St Martins, Shropshire, SY11 3EH  **Proposal:** Erection first floor side extension and single storey rear extension  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 06/08/2015 relating to parish of: St Martins   **Reference:** 15/02556/VAR (validated: 12/06/2015)  **Address:** Proposed Dwelling East Of 4, Inch Murrin, St Martins, Shropshire  **Proposal:** Variation of Condition No. 2 (approved plans) attached to Planning Permission 14/04503/FUL dated 17 April 2015 to improve the design and appearance of the proposed property  **Decision:** Grant Permission  --------------------------------------------------------------------------------------------------  Planning Decisions published on 21/07/2015 relating to parish of: St Martins   **Reference:** 15/02302/FUL (validated: 17/06/2015)  **Address:** No 1 Belmont Bridge, Henlle, Gobowen, Oswestry, Shropshire, SY10 7AY  **Proposal:** Erection of a two storey side extension  **Decision:** Grant Permission  ----------------------------------------------------------------------------------------------------  Planning Decisions published on 14/07/2015 relating to parish of: St Martins   **Reference:** 15/00566/REM (validated: 06/02/2015)  **Address:** Proposed Residential Development West Of, Cottage Lane, St Martins, Shropshire  **Proposal:** Approval of reserved matters (access, appearance, landscaping, layout and scale) pursuant to permission 14/01390/OUT for the erection of eight dwellings and two bungalows  **Decision:** Grant Permission   **Reference:** 15/02079/FUL (validated: 02/06/2015)  **Address:** Zia, Overton Road, St Martins, Oswestry, Shropshire, SY11 3DG  **Proposal:** Erection of an Edwardian style conservatory to front elevation.  **Decision:** Grant Permission | **Parish Clerk**  **Action**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Action**  **Action** |
| **186/09/15.C** | **Coal Bed Methane Extraction**  Shropshire Cllr Steve Davenport reported that Dart Energy had pulled out of this application before it went to a public enquiry. He added that the license for this land had also run out. Members expressed their appreciation to Steve for all the work he had put into this but were mindful that another landowner could still make land available under a new license. |  |
| **187/09/15.C** | **Website**  With Cllr D. Anderton not in attendance it was agreed to defer any further discussions on the website until the October meeting. | **Parish Clerk** |
| **188/09/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  Members expressed concern that Shrophire Council (SC) had put the Treflach Quarry site on the market when we were of the opinion that this would be available to re-house the Stokes family after the 12 months application had expired on the Ifton School site. Shropshire Cllr Steve Davenport said he would raise this with the SC Chief Executive and vote against any extension to the Ifton School site.  Members asked how we go about getting the Ifton School listed as an historic building.  Cllr Glenn Pennington enquired whether SC had any plans on housing Syrian refugees and if so how they would go about this process. | **Cllr Steve Davenport**  **Parish Clerk**  **Parish Clerk** |
| **189/09/15.C** | **Street Lighting**  Now waiting further information from Highline Electrical and Shropshire Council before any decision can be taken on changing the light units to LED.  Information required included savings on energy costs, cost of groundworks where required and proposed schedule of lights to be changed. A meeting would be arranged with both Highline Electrical and Shropshire Council with the Street Lighting Committee as a matter of urgency. Cllr John Stevens stressed the need for this before the Council consider next year’s budget and precept. | **Action**  **Parish Clerk** |
| **190/09/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – July/August 2015 * Shropshire RCC * Shropshire Defend our NHS * Footpath s 0309/33 and 32 * Three Parishes Big Local * The Forum * Diversion of Footpath 19 (part)   **Correspondence forwarded by email since the last meeting**   * Various SALC Information Bulletins * NALC Newsletter |  |
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| **191/09/15.C** | **Members Reports**  Cllr Neil Graham reported on a recent NHS Group meeting – main concern was from the ambulance service on the time spent going into Wales to pick up patients but no data available on reverse action.  Cllr Neil Graham also reported that hours at the minor injuries unit are to be extended also with other services.  Cllr B. Herbert reported a street light by The Keys PH and one outside the Chapel in Ellesmere Road were still on all the time despite being reported to Shropshire Council following the last meeting.  Cllr John Stevens said he supported the comments made by Cllr Neil Graham on the development at Irvine Gardens and the proposed removal of the hedge. He had looked at it and cannot see where the large gaps are (except gateway). The hedge has been there a lot longer than many have been in the village and is very dense in places, good for birds and other wild life and it would take many years for a new hedge to provide the same sort of habitat. He also added that the developers had agreed to maintain this hedge and would therefore want to see any plans on how they propose to improve the area before any further action is taken.  *Cllr Neil Graham left the meeting at 8.32 pm.*  Cllr Brian Latham reported that the hedge outside Ifton School needs cutting back and also along the footpath from Mount Bradford.  Cllr Gordon Fryer asked for an update on the litter bin for Cottage Lane, notices not taken down by the school and the area around the bus shelter which is overgrown cut back.  Cllr James Hoos reported a pot hole in Moors Lane just past the hall.  The Chairman expressed concern over the overgrown vegetation at Ifton School site and the school signs still need removing. The gutters of the school also need cleaning out. | **Parish Clerk**  **Action**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk** |
| **192/09/15.C** | **Next Meeting**  Members **noted** that the next meetings of the parish council will be;  Thursday 1st October 2015 – Recreation Services Committee (6 pm)  Thursday 1st October 2015 – Executive Committee (7.00 pm or upon the rising of the Recreation & Services Committee, whichever is the later)  Thursday 8th October 2015 - Full Council 7.00 pm |  |
|  | There being no further business the Chairman declared the meeting  closed at 20.37 p.m.  Signed ……………………………… Date ………………. | **Chairman** |