St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 14th May 2015 at 7.15 p.m. in The St Martins Community Centre, St Martins.**

**PRESENT:** Cllr’s G. Fryer, M. Hayball, B. Herbert, J. Hoos, D. Laing, B. Latham,

G. Pennington, J. Sands, J. Stevens and S. Schofield.

**Also in attendance: Shropshire Cllr Steve Davenport, representatives from the police, three members of the public and the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

**The Chairman opened the meeting by welcoming everyone to the meeting.**

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| **094/05/15.C** | **Public Participation**  **Resolved** to note that with no issues raised on any local matters from the public with the Council, therefore the Council moved on to the next item of business at 7.16 p.m. | **Action** |
| **095/05/15.C** | **Apologies for Absence**  Apologies for absence had been received from Cllr’s A. Allum (poorly),  D. Anderton (family commitments) and A. Kynaston-Jones (away). |  |
| **096/05/15.C** | **Disclosable Pecuniary Interests**  **Resolved:** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations.  ***Cllr J. Stevens moved and it was resolved to bring item 099/05/15.C - Police Report forward and discussed at this stage.*** |  |
| **099/05/15.C** | **Police Report**  The Chairman welcomed CSO’s Dave Hughes and Cara Fairley to the meeting. CSO Dave Hughes then went through the crime figures for April which had already been circulated to all members. Questions were raised over the wheelie bin fire in Garden Village which had resulted in an arrest.  Again members requested more police presence outside the school and checks on the speed of traffic in this area. CSO Dave Hughes said they are checking this area as a priority.  Reports of dog fouling was still a concern especially down by the canal locks.  Up until recently the Police CSO’s could issue fixed penalty fines to anyone caught with their dog fouling any public area. However this has now been taken off them by Shropshire Council.  The Chairman thanked both CSO Dave Hughes and CSO Cara Fairley for attending who then left the meeting. | **Action** |
| **097/05/15.C** | **Minutes**  **Proposed: Cllr M. Hayball**  **Seconded: Cllr J. Hoos**    **Resolved: with two abstentions, that the minutes of the meeting of the Full Council held on Thursday 9th April 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.**  **Proposed: Cllr G. Pennington**  **Seconded: Cllr G. Fryer**    **Resolved: with two abstentions, that the minutes of the Annual Parish Meeting held on Thursday 16th April 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Chairman**  **Chairman** |
| **098/05/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses May £917.60  Nigel Thomas Play Area Inspections £36.00  Daren Brewer Cleaning Play Areas/Planting £255.00  Highline Electrical Street Lighting Repairs £196.51  Broxap Litter Bins £377.88  SALC Good Councillors Guide x 16 £32.00  Came & Company Insurance £1229.47  **Accounts (Still) in Question**  Shropshire Council Street Lighting Energy £1624.93  *(Still awaiting a part credit note for this account)*    **Report/update from Divisional Surveyor**  Majority of repairs have been completed but comments from the Divisional Surveyor on latest reported pot holes are as follows; *Works have been issued now we need some-one to do it !! cheers Steve.*  **Report/update from Police by Kate Le'Clere**  Reports issued for April.  **Street Lighting:-**  All reported faults have been repaired. Further report in agenda item. Members reported the street light adjacent to The Keys PH not working.  **Skate Park Repairs**  Latest update from Chaz Hampson is as follows;  The situation currently is that I am waiting for my supplier to have a ability of the skate lite sheets as these are imported from overseas and they come to the UK by sea it takes a while I've contacted the supplier this morning and they say the sheets will be in the soon I've also been in touch with 2 other suppliers and they also say they are waiting on sheets to come into the UK I am very sorry about the delay but I need the correct material and thickness of skatelite to make a quality repair of your ramp.  **Next Meeting(s):-** Council Meeting 11th June 2015 at 7.00 pm | **Action**  **Parish Clerk** |
| **100/05/15.C** | **Financial Matters**  **100/05/15.1 Accounts for payment;**  1990 E Davies Salary & Expenses May £917.60  1991 Nigel Thomas Play Area Inspections £36.00  1992 Daren Brewer Cleaning Play Areas/Planting £255.00  1993 Highline Electrical Street Lighting Repairs £196.51  1994 Broxap Litter Bins £377.88  1995 SALC New Councillor Guides £32.00  1996 *(Cancelled Cheque)*  1997 Came & Company Insurance £1229.47  **Proposed: Cllr D. Laing**  **Seconded: Cllr J. Hoos**  **Resolved: that the above payments be authorized.**  **100/05/15.2 Income**  The following income had been received since the last meeting;  Shropshire Council - Precept £46,330.00  Shropshire Council – 50% contribution Stans Field £2040.00  **100/05/15.3 Bank Statements**  These were on file and noted. | **Parish Clerk**  **Action** |
| **101/05/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 30/03/2015 relating to parish of: St Martins   **Reference:** 15/01765/FUL (validated: 22/04/2015)  **Address:** Ash Grove, Overton Road, St Martins, Oswestry, Shropshire. **Proposal:** Erection of a two storey extension to the side elevation.  **Applicant:** Mr Gavin Jones.  **Proposed**: Cllr G. Fryer  **Seconded**: Cllr B. Latham  **Resolved: that that the parish council raise no objections to this application.**  -----------------------------------------------------------------------------------------------------  Members received an update from Cllr J. Stevens on previous applications on land West of Cottage Lane, St Martins and Ifton Heath C P School. As regards the Cottage Lane application he had now had a response to his official complaint to Shropshire Council which was registered on the 17th March 2015. They had requested further clarification on a number of points which has been given to them. The latest plans from the developer were for 10 properties, reduced from 12. Shropshire Council are now looking at these revised plans. The planning committee will now arrange a meeting with the developers and agents for this site. For the benefit of the public Cllr  J. Stevens explained the background to this application. One of the main problems had been that Shropshire Council do not put in time scales for most stages of the application.  Cllr G. Pennington then explained how Shropshire Council Planning Committee approved the Ifton Heath C P School application which he and the Chairman of the Parish Council attended. The planning committee had visited the site but despite strong objections from our Shropshire Cllr Steve Davenport the application was approved for a twelve month period.  Cllr J. Stevens said we should write to the Head of Planning expressing our concerns over the comments made by Members of the Planning Committee at the meeting before the decision was taken and ask Cllr Steve Davenport to monitor progress on investigations for an alternative site. This to be reported to the parish council by the end of the year in good time before an application is submitted for a further twelve month extension.  -----------------------------------------------------------------------------------------------------  **To consider** any planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.  There were none.  -----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 06/05/2015 relating to parish of: St Martins   **Reference:** 14/03176/OUT (validated: 15/07/2014)  **Address:** Proposed Residential Development SW Of Gilrhos, St Martins, Shropshire  **Proposal:** Outline application for the erection of 10 no. dwellings (all matters reserved)  **Decision:** Refuse   -----------------------------------------------------------------------------------------------------  Planning Decisions published on 17/04/2015 relating to parish of: St Martins   **Reference:** 14/04503/FUL (validated: 22/10/2014)  **Address:** Proposed Dwelling Adjacent 4 Inch Murrin, St. Martins, Oswestry, SY11 3QH  **Proposal:** Erection of 1No dormer bungalow  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 07/04/2015 relating to parish of: St Martins   **Reference:** 15/00384/FUL (validated: 28/01/2015)  **Address:** Sycamore Croft, Old Ifton Farm, Ifton Heath, St Martins, Oswestry, Shropshire, SY11 3DL  **Proposal:** Proposed conversion of existing garage/store to provide residetial accommodation; including erection of roof mounted solar panel and inseriton of rooflights.  **Decision:** Grant Permission  ----------------------------------------------------------------------------------------------------- | **Parish Clerk**  **Cllr Steve Davenport&**  **Parish Clerk**  **Action** |
| **102/05/15.C** | **Coal Bed Methane Extraction**  Shropshire Cllr Steve Davenport this was still before a public enquiry and he will continue to monitor developments on this. | **Cllr Steve Davenport** |
| **103/05/15.C** | **Local Council Award Scheme**  Members **received** and **noted** a written report from the Parish Clerk the benefits of the new Local Council Award Scheme.  **Proposed**: Cllr J. Stevens  **Seconded**: Cllr D. Laing  **Resolved: that the parish council take no further action.** | **Action** |
| **104/05/15.C** | **Website**  Members were asked to consider whether to sign up to HugoFox for a new website for the Parish Council. After discussion it was agreed to defer a decision on this until the Parish Clerk had obtained further information from Parish Councils already using this site. | **Parish Clerk** |
| **105/05/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  Shropshire Cllr Steve Davenport reported on their Full Council meeting held earlier today.   * Shropshire Cllr Steve Davenport continues on the following sub-committees * [Enterprise and Growth Scrutiny Committee](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=162) (Chairman) * [Gobowen, Selattyn, Weston Rhyn and St Martins Local Joint Committee](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=215) * [Licensing Act Sub-Committee](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=467) * [Licensing and Safety Sub-Committee](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=180) (Substitute) * [North Planning Committee](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=128) * [Performance Management Scrutiny Committee](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=469) (Vice Chairman) * [Shropshire Hills Discovery Centre Advisory Board](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=164) * [Strategic Licensing Committee](http://shropshire.gov.uk/committee-services/mgCommitteeDetails.aspx?ID=166)   Cllr J. Stevens asked for an update on SAMDev. Shropshire Cllr Steve Davenport said the examiner had raised some further questions that had still to be answered.  Cllr J. Stevens also expressed concern over officer time being spent on  re-developing the Place Plan website.  Cllr D. Laing asked if some improvement works could be carried out on the surface from the exit of the school. |  |
| **106/05/15.C** | **Street Lighting**  Now waiting further information from Highline Electrical before any decision can be taken on changing the light units to LED. | **Parish Clerk** |
| **107/05/15.C** | **Kimberley Lane**  Following the survey of the 12 properties in this area on what action can be taken following concern expressed by residents that private cars parked in Kimberley Lane are being damaged by HGV’s using this lane, Shropshire Council officers David Gradwell and Steve Oakley will meet Members of the parish council next week to consider a way forward on this that can be put to the residents in this area. | **Action** |
| **108/05/15.C** | **Bus Shelters**  Agreed to defer a decision on the installation of a bus shelter in Oak Drive pending further designs and costings. | **Parish Clerk** |
| **109/05/15.C** | **Dog Fouling**  Members were asked to consider the purchase of posters and stickers for the litter bins to try and elevate the increasing problem of dog fouling in the parish. As reported earlier up until recently the Police CSO’s could issue fixed penalty fines to anyone caught with their dog fouling any public area. However this has now been taken off them by Shropshire Council. To tackle this problem, Keep Britain Tidy has launched a national dog fouling campaign to encourage irresponsible dog owners to clean up after their pets. The campaign features eye-catching creative of a ‘dog poo fairy’ and the message ‘There’s no such thing as the Dog Poo Fairy’, and can be displayed on bus stops, billboards, phone boxes and litter bins. Again subject to Shropshire Council approval the parish council are looking at sticking these posters to all litter bins in the parish.  **Proposed**: Cllr S. Schofield  **Seconded**: Cllr J. Stevens  **Resolved: with one vote against, that the parish council purchase 25 posters for the litter bins and 4 posters for the notice boards.** | **Parish Clerk** |
| **110/05/15.C** | **Village In Bloom**  Members were asked to consider the following report from Cllr A. Kynaston-Jones on her investigations into entering this national competition.  I have sourced a supplier for planted hanging baskets at £16.50 per basket.  I estimate that we would need a minimum of twenty = £330.00. The challenge that we would have is getting someone to maintain and water the baskets. I have tried several times to call a man that Shropshire Cllr Steve Davenport recommended. As yet. I've had no response. We would also need permission from Shropshire Council to hang these from the lampposts.  I had a long conversation with Andrew Faulks from Stans, who told me that in high Summer, because of the wind, the baskets he has on the road, often need watering twice a day.   My conclusion is that without a contract in place to maintain these baskets, it could be very costly eye sore, as the flowers would die in a short space of time.  The Parish Clerk was asked to see if an acceptable contract could be agreed with the present contractors who maintain the areas around the war memorial.  As regards the War Memorial, the Chairman suggested we consider a raised bed either side of the sign in this area.  **Proposed**: Cllr S. Schofield  **Seconded**: Cllr J. Hoos  **Resolved: with one vote against, that the parish council investigate this and come back to the next meeting.**  *At 9.00 pm it was;*  **Proposed**: Cllr J. Stevens  **Seconded**: Cllr D. Laing  **Resolved: that Standing Orders are suspended to enable the agenda to be completed.** | **Action**  **Parish Clerk**  **Parish Clerk** |
| **111/05/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – April 2015 * Shropshire Council Planning Committees * Oswestry Health Group – next meeting (Cllr N. Graham to attend) * St Martins Allotment Association - actioned * The Forum – May/June   **Correspondence forwarded by email since the last meeting**   * Various SALC Information Bulletins – noted, including training for new Cllr’s |  |
| **112/05/15.C** | **Members Reports**  Cllr M. Hayball reported a pothole on the exit of new Ifton to the Overton Road. It is now getting quite deep.  Cllr M. Hayball also reported a Cattle Crossing sign by school defaced and needs cleaning, removing or replaced.  Cllr M. Hayball also expressed concern over the road surface moving and dipping when HGV’s turn around on the junction of Ellesmere Road.  Cllr B. Latham reported a road sign at junction of Colliery Road to Glynmorlas knocked down.  Cllr D. Laing requested a new road sign for Coopers Lane.  The Chairman reported that the Berwyn Drive wooden sign which was attached to a very rusty metal frame needs replacing. | **Parish Clerk**  **Action**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk** |
| **113/05/15.C** | **Next Meeting**  Members **noted** that the next meeting of the parish council will be held on Thursday 11th June at 7.00 pm in St Martins Community Centre. |  |
|  | There being no further business the Chairman declared the meeting  closed at 21.12 p.m.  Signed ……………………………… Date ………………. | **Chairman** |