St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 11th June 2015 at 7.00 p.m. in The St Martins Community Centre, St Martins.**

**PRESENT:** Cllr’s D. Anderton, G. Fryer, N. Graham, M. Hayball, B. Herbert,

A. Kynaston-Jones, D. Laing, B. Latham, G. Pennington, J. Stevens and

S. Schofield.

**Also in attendance: Shropshire Cllr Steve Davenport, one member of the public and the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

**The Chairman opened the meeting by welcoming everyone to the meeting.**

|  |  |  |
| --- | --- | --- |
| **114/06/15.C** | **Public Participation**  **Wayne Williams from the Ifton Miners Association informed the meeting that they had raised £670 from a fun day for a bench, with plaque, in memory of all the miners who had worked and lived in the village. As this was going on the highway verge the Parish Clerk explained they he would have to get highway approval for this. It was suggested that this was securely fixed to a concrete base. Another Member thought this was a great idea and we should look at other suitable sites in the future.**  **The Chairman thanked Wayne and all the volunteers for this work.**  **Resolved** to note that with no issues raised on any local matters from the public with the Council, therefore the Council moved on to the next item of business at 7.10 p.m. | **Action**  **Parish Clerk** |
| **115/06/15.C** | **Apologies for Absence**  Apologies for absence had been received from Cllr’s A. Allum (poorly),  J. Hoos (poorly) and J. Sands (working). |  |
| **116/06/15.C** | **Disclosable Pecuniary Interests**  **Resolved:** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations. |  |
| **117/06/15.C** | **Minutes**  **Proposed: Cllr D. Laing**  **Seconded: Cllr G. Fryer**    **Resolved: with two abstentions, that the minutes of the meeting of the Full Council held on Thursday 14th May 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Action**  **Chairman** |
| **118/06/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses June £361.46  Post Office PAYE £532.70  Nigel Thomas Play Area Inspections £24.00  Daren Brewer Cleaning Play Areas/Planting £228.93  Shropshire Council Street Lighting £945.58  Agritel Cartridges, paper etc. £281.82    **Quotations to consider**  Duncan Royce Remove railings Stans Field £400.00  Plantscape Lamp Post Holsters £1960.00    **Report/update from Divisional Surveyor**  The signs (Ringways) have been picked up through the village .The highways agency (A5 +A483) are proposing to tinker with Gledrid roundabout with the works programmed for September. This will involve overnight diversion/closures up to the school island and down to Gobowen just be warned cheers.  Majority of repairs have been completed but comments from the Divisional Surveyor on latest reported pot holes are as follows;   |  |  |  | | --- | --- | --- | | ***Highway Issue*** | ***Reported To DS*** | ***Action Taken*** | | Berwyn Drive wooden sign on very rusty metal frame needs replacing. | 17th May 2015 | On Order | | New road sign required for Coopers Lane. | 17th May 2015 | On Order | | Road sign at junction of Colliery Road to Glynmorlas knocked down. | 17th May 2015 | Contractor to replace.  All illegal signage will be removed | | Junction of Ellesmere Road, concern over road surface moving when HGV’s turn on this corner. | 17th May 2015 | Jet patchier to repair area |  |  |  |  | | --- | --- | --- | | ***Highway Issue*** | ***Reported To DS*** | ***Action Taken*** | | Cattle Crossing sign by school defaced and needs cleaning, removing or replaced. | 17th May 2015 | Could not locate defaced sign | | Pothole on the exit of new Ifton to the Overton Road. It is getting quite deep. | 15th May 2015 **(Already reported)** | Completed |   **Report/update from Police by Kate Le'Clere**  Reports issued for May.  **Street Lighting:-**  All reported faults have been repaired. Further report in agenda item.  Members reported that the street light opposite the Keys PH was still on all day & night.  **Skate Park Repairs**  No change from latest update in May which was as follows;  Hi Edward  The situation currently is that I am waiting for my supplier to have a ability of the skate lite sheets as these are imported from overseas and they come to the UK by sea it takes a while I've contacted the supplier this morning and they say the sheets will be in the soon I've also been in touch with 2 other suppliers and they also say they are waiting on sheets to come into the UK I am very sorry about the delay but I need the correct material and thickness of skatelite to make a quality repair of your ramp  Best regards Chaz Hampson  **Place Plan**  Update from Cllr John Stevens;  I have checked the content of the Oswestry Place Area Plan against our agreed items and the only deviations are:-   * On page 15 they have still included “Increased opening times at minor injuries unit at the orthopedic”.  As the Oswestry minor injuries clinic has been open for several years – and thus there is not a minor injuries unit at the Orthopedic Hospital – this does seem a little superfluous! * On page 40, under Transport and accessibility, they have added “including a bus service from cedar close” which should read “including a bus service from Cedar Close”.   Everything else looks OK to me,  **Next Meeting(s):-**  Thursday 2nd July 2015 – Recreation Services Committee (6 pm)  Thursday 2nd July 2015 – Executive Committee (7.30 pm or upon the rising of the Recreation & Services Committee, whichever is the later)  Thursday 9th July 2015 - Full Council | **Action**  **Action** |
| **119/06/15.C** | **Police Report**  The latest crime report had been previously circulated to all Members. Cllr’s raised no questions on policing matters. |  |
| **120/06/15.C** | **Financial Matters**  **120/06/15.1 Accounts for payment;**  1998 E Davies Salary & Expenses June £361.46  1999 Post Office PAYE £532.70  1200 Nigel Thomas Play Area Inspections £24.00  1201 Daren Brewer Cleaning Play Areas/Planting £228.93  1202 Shropshire Council Street Lighting £945.58  1203 Agritel Cartridges & Paper £281.82  **Proposed: Cllr D. Laing**  **Seconded: Cllr M. Hayball**  **Resolved: that the above payments be authorized.**  **120/06/15.2 Income**  There had been none since the last meeting.  **120/06/15.3 Bank Statements**  These were on file and noted.  **120/06/15.4 Quotations**  **Proposed: Cllr G. Fryer**  **Seconded: Cllr B. Latham**  **Resolved: that a quotation of £400 from Duncan Royce for the removal of all the railings around the football pitch on Stans Field be approval subject to suitable insurance cover.** | **Parish Clerk**  **Parish Clerk**  **Action** |
| **121/06/15.C** | **Annual Return**  **Proposed: Cllr D. Laing**  **Seconded: Cllr G. Fryer**  **Resolved: that the Annual Return and Governance Statement for the year ending 31st March 2015 be approved for audit.** | **Parish Clerk** |
| **122/06/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 22/05/2015 relating to parish of: St Martins  **Reference:** 15/02022/FUL (validated: 07/05/2015)  **Address:** 24 Garden Village, St Martins, Oswestry, Shropshire, SY11 3AU  **Proposal:** Erection of a single storey rear extension  **Applicant:** Mrs N Williams (C/o Agent)  **Resolved: Welsh Water who have now adopted the sewerage system in this area and who should be a statutory consultee on this application need to confirm that this extension does not affect the sewerage system if built over otherwise St Martins Parish Council make no further comment.**  -----------------------------------------------------------------------------------------------------  New Planning Applications published on 14/05/2015 relating to parish of: St Martins  **Reference:** 15/01885/FUL (validated: 01/05/2015)  **Address:** Foundation Piling Limited , Ifton Industrial Estate, St Martins, Shropshire, SY11 3DA  **Proposal:** Erection of two-storey extension to existing offices and workshop  **Applicant:** Mr Mark Keaveney (Foundation Piling Limited, Ifton Industrial Estate, St Martins, Shropshire, SY11 3DA)  **Resolved: that that the parish council make no comment to this application.**  -----------------------------------------------------------------------------------------------------  **To consider** any planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.  New Planning Applications published on 03/06/2015 relating to parish of: St Martins  **Reference:** 15/02079/FUL (validated: 02/06/2015)  **Address:** Zia, Overton Road, St Martins, Oswestry, Shropshire, SY11 3DG  **Proposal:** Erection of an edwardian style conservatory to front elevation  **Applicant:** Mrs Helen Williams   **Resolved: that that the parish council make no comment to this application.**  -----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 14/05/2015 relating to parish of: St Martins   **Reference:** 15/00537/FUL (validated: 05/02/2015)  **Address:** Ifton Heath C P School, Overton Road, Ifton Heath, St Martins, Shropshire, SY11 3DH  **Proposal:** Change of use of part of former school site to provide temporary residential site for single travelling showpeople family for a period of up to one year  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  **Other Planning Matters**  Members **received** an update on previous applications on land West of Cottage Lane, St Martins. The complaint to Shropshire Council was still being investigated. As regards the current application questions were raised before the planning committee meeting on the 9th June why this was now a reserved matter. However 10 minutes before this committee meeting was due to start we were informed that this decision would now be delayed until the July meeting.  Members were also reminded of a planning committee meeting on 16th June at 4.30 pm to meet representatives from Savills on the proposed development at Rhos-y-Llan Farm. | **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Action** |
| **123/06/15.C** | **Coal Bed Methane Extraction**  Shropshire Cllr Steve Davenport this was still before a public enquiry and he will continue to monitor developments on this. | **Cllr Steve Davenport** |
| **124/06/15.C** | **Committee Structure**  Cllr J. Stevens felt that with two new members of the parish council expected by the end of July, and our committees agreed at the May Annual meeting, we should consider changing our Standing Orders to allow these two new members to be considered to be elected to any of our committees should they wish to do so.  **Proposed: Cllr J. Stevens**  **Seconded: Cllr B. Herbert**  **Resolved: that we consider changing our Standing Orders to allow new members to be elected to any of our committees.** | **Parish Clerk**  **Action** |
| **125/06/15.C** | **Website**  Members had now had the opportunity to consider whether to sign up to HugoFox for a new website for the Parish Council. The Parish Clerk reported on comments he had received from other parish councils who use this site. Concern was expressed over this site with other sites being suggested. It was felt that the site should be easy for members of the public to use. Cllr D. Anderton said he was prepared to design a site for the parish council. Cllr D. Laing questioned what would happen if a local designer left the area.  After further discussion it was agreed to defer a decision on this until the next meeting when Cllr D. Anderton would produce a report for Members to consider. | **Cllr D. Anderton** |
| **126/06/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  The Chairman asked Shropshire Cllr Steve Shropshire whether he had any information over a proposed Solar farm in our area. He agreed to make enquires on this.  Shropshire Cllr Steve Davenport added that SAMDev was still with the examiner.  Cllr D. Laing questioned whether Ifton School could be listed as an historic building as it was coming up to its 100 year anniversary in 2016. | **Cllr S. Davenport**  **Parish Clerk** |
| **127/06/15.C** | **Street Lighting**  Now waiting further information from Highline Electrical before any decision can be taken on changing the light units to LED. | **Parish Clerk** |
| **128/06/15.C** | **Kimberley Lane**  The Chairman gave the following report;  Cllr J. Stevens myself met with Steve Oakley and Dave Gradwell from Shropshire Council on the 20th May along with Shropshire Cllr Steve Davenport at the Kimberley Lane site. After a short discussion about the history of the proposed closure of the lane I gave an update on the current situation where almost all the residents of the lane were in favour of lane being closed at the Ellesmere Road end, converting the grassed part into a turning area. 20 years ago a similar scheme would have cost something in the region of £10,000.  Both Steve Oakley and Dave Gradwell agreed and Steve Oakley is going to do a sketch and costings for the project but warned that even if it was accepted by Shropshire Council it would take about 2 years before it was done.  Shropshire Cllr Steve Davenport requested that we include the situation in the quarterly feedback to the \**Speed Control Commission,* saying that it’s a ‘Rat Run’. Closing down ‘rat runs’ is a high priority for them at present. | **Action** |
| **129/06/15.C** | **Bus Shelters**  Agreed to defer a decision on the installation of a bus shelter in Oak Drive pending further designs and costings from the Parish Clerk. | **Parish Clerk** |
| **130/06/15.C** | **Village In Bloom**  Following the report at the last meeting from Cllr A. Kynaston-Jones on her investigations into entering this national competition, the Chairman gave the following update.  I have spoken to Christine at Plantscape who gave me a quote of £35 per 22” Lamp-post Holster, either Black or Green, these has a 3Lt water capacity and 14Lt of Compost. We would need 40 holster to cover 20 posts. £38 delivery plus the vat brings the cost to £1725.60.  On top of this is the costs of the plants and compost and planting them up and putting them in place and someone to water them twice a week and taking them down at the end of the season. Barry Lewis has come back with a quote to water three times a week for £500 per month. He does the Ellesmere flowers and was recommended by Shropshire Cllr Steve Davenport. (he charges Ellesmere £6000 for five months).  Cllr Alison Kynaston-Jones and Joan Hayes have agreed that any monies left over from the Summer Faye will be/has been donated to the project, amounts to nearly £2,000. Our thanks go to them and all those who helped with the Summer Faye.  Cllr J. Stevens felt we should ahead with this and the prices quoted on a trial basis for a year then get tenders for next year. Cllr D. Laing felt we need to move quickly on this as most hanging baskets are now up and planted.  **Proposed**: Cllr G. Pennington  **Seconded**: Cllr G. Fryer  **Resolved: with 1 abstention, that the parish council goes ahead with this as per the figures quoted in the Chairman’s report above.**  *Shropshire Cllr Steve Davenport left the meeting at 8.55 pm.* | **Chairman & Parish Clerk**  **Action** |
| **131/06/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – May 2015 * Shropshire Council Planning – Public Access System * SAMDev * Glasdon Products * Jolly Jamboree 26 June 2015   **Correspondence forwarded by email since the last meeting**   * Various SALC Information Bulletins * Place Plan Review * Connecting Shropshire – Monthly Update * NALC Newsletter * SNT Newsletter * Rural Services Network   *At 9.00 pm it was;*  **Proposed**: Cllr J. Stevens  **Seconded**: Cllr D. Laing  **Resolved: that Standing Orders are suspended to enable the agenda to be completed.** |  |
| **132/06/15.C** | **Members Reports**  Cllr G. Fryer asked for an update on the litter bin for Cottage Lane.  Cllr G. Pennington asked for an update on the Parish Plan. Cllr N. Graham said it was very disappointing the attendance and input from the public at some events. The best response had been when an event was held in the public entrance to Stan’s Superstore.  Cllr M. Hayball expressed concern over the overgrown area behind the Bowling Green.  Cllr D. Laing expressed concern that there was no Dog Fouling signs in Clarkes Lane. |  |
| **133/06/15.C** | **Next Meeting**  Members **noted** that the next meetings of the parish council will be;  Thursday 2nd July 2015 – Recreation Services Committee (6 pm)  Thursday 2nd July 2015 – Executive Committee (7.30 pm or upon the rising of the Recreation & Services Committee, whichever is the later)  Thursday 9th July 2015 - Full Council | **Action** |
|  | There being no further business the Chairman declared the meeting  closed at 21.04 p.m.  Signed ……………………………… Date ………………. | **Chairman** |