St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 9th July 2015 at 7.00 p.m. in The St Martins Community Centre, St Martins.**

**PRESENT:** Cllr’s D. Anderton, G. Fryer, N. Graham, M. Hayball, B. Herbert, J. Hoos,

A. Kynaston-Jones, D. Laing, B. Latham, G. Pennington, J. Sands, J. Stevens and S. Schofield.

**Also in attendance:** Cairan Dillon Development Manager from Lightsource Renewable Energy Limited, **Shropshire Cllr Steve Davenport, two members of the public and the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

**The Chairman welcomed** Cairan Dillon, Development Manager from Lightsource Renewable Energy Limited to present the idea of a solar farm at Pentre Farm, which is a location next to Ifton Meadows nature reserve. At the moment they have no agreements in place and are at an initial feasibility stage, but they have run their own internal planning assessment and believe this is the best approach to move forward.

Cairan Dillon thanked the Chairman for this opportunity to explain the proposals to develop a solar farm which will incorporate a biodiversity management plan to suit the adjoining nature reserve and provide yearly funding in order to enhance, improve or benefit the Ifton meadows nature reserve. The site was approximately 20 acres and could house up to 25,000 panels. They had established that there was grid capacity in the area but had not as yet consulted the landowner or Shropshire Council. They were still at the appraisal stage. Cairan then explained the details of the community benefit should this site go forward.

Questions from Members including what tests had been carried out of the grade of the land, bearing in mind a similar application had just been turned down in Gobowen, concern over the impact on the adjoining nature reserve, for example the skylarks, the narrow access lane to this proposed site and who’s responsibility it would be to de-commission the site.

It was suggested that when further information was available an open event should be held in the village. The Chairman thanked Cairan for attending who then left the meeting.

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| **152/07/15.C** | **Public Participation**  **Resolved** to note that with no issues raised on any local matters from the public with the Council, therefore the Council moved on to the next item of business at 7.30 p.m.  Proposed by Cllr J. Stevens, seconded by Cllr G. Fryer and **Resolved** that agenda item 160/07/15.C - Police Report, be considered now. | **Action**  **Action** |
| **160/07/15.C** | **Police Report**  The Chairman welcomed CSO Cara Fairley to the meeting. Cara explained in more detail the June police report.  Members expressed concern over vehicles parking partly on the pavements at New Ifton, Greenfields and outside The Keys PH. Concern was also expressed over vehicles overtaking on the double white lines down towards Moors Bank. Cara agreed to report these issues back to the station.  As regards the constant speed issues in St Martins, Cara said that it was still a resource issue to carry out more checks but Kate Le’Clere had now applied for this area to be included in the Community Speed Watch scheme. Details would be available soon as volunteers would be required to be trained up to use these speed guns. The Parish Clerk was asked to contact Selattyn and Gobowen Parish Council as one Member had recently seen a private company doing speed checks in Gobowen. | CSO Cara Fairley  Parish Clerk |
| **153/07/15.C** | **Apologies for Absence**  An apology for absence had been received from Cllr’s A. Allum (poorly). |  |
| **154/07/15.C** | **Disclosable Pecuniary Interests**  **Resolved:** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations. |  |
| **155/07/15.C** | **Minutes**  **Proposed: Cllr M. Hayward**  **Seconded: Cllr D. Laing**    **Resolved: with two abstentions, that the minutes of the meeting of the Full Council held on Thursday 11th June 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Chairman** |
| **156/07/15.C** | **Recreation Services Committee**  **Proposed: Cllr G. Pennington**  **Seconded: Cllr B. Latham**    **Resolved: with two abstentions, that the minutes of the meeting of the Recreation Services Committee held on the 2nd July having been previously circulated, be noted and adopted.** | **Action** |
| **157/07/15.C** | **Executive Committee**  **Proposed: Cllr M. Hayball**  **Seconded: Cllr G. Fryer**    **Resolved: that the minutes of the meeting of the Executive Committee held on the 2nd July having been previously circulated, be noted and adopted.** |  |
| **158/07/15.C** | **Parish Council/St Martins Centre Contracts Review**  Members **noted** the minutes of the meeting of the Parish Council/St Martins Centre Contracts Review held on the 18TH June 2015. |  |
| **159/07/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses July £962.34  Nigel Thomas Play Area Inspections £24.00  Daren Brewer Cleaning Play Areas/Planting July £239.96  Daren Brewer Cleaning Play Areas/Planting August £280.00  Duncan Royce Stans Field £750.00  Plantscape Holestars & Brackets £1722.00  RBS Accounts Support £133.20  Mrs M J Roberts Internal Audit £95.00  Stans 2nd Qtr Lease £500.00    **Report/update from Divisional Surveyor**  Majority of repairs have been completed but comments from the Divisional Surveyor on latest reported pot holes will follow as he has just come back off holiday  **Report/update from Police by Kate Le'Clere**  Reports issued for June.  **Street Lighting:-**  All reported faults have been repaired. Further report in agenda item.  **Skate Park Repairs**  See Recreational Services Minutes.  **Other Items**  All covered under agenda items  **Next Meeting(s):-**  Thursday 10th September 2015 - Full Council  **(The Moors)** | **Action** |
| **161/07/15.C** | **Financial Matters**  **161/07/15.1 Accounts for payment;**  1204 E Davies Salary & Expenses July £962.34  1205 Nigel Thomas Play Area Inspections £24.00  1206 Daren Brewer Cleaning Play Areas/Planting July £239.96  1207 Daren Brewer Cleaning Play Areas/Planting August £280.00  1208 Duncan Royce Stans Field £750.00  1209 Plantscape Holestars & Brackets £1722.00  1210 RBS Accounts Support £133.20  1211 Mrs M J Roberts Internal Audit £95.00  1212 Stans 2nd Qtr Lease £500.00  **Proposed: Cllr G. Fryer**  **Seconded: Cllr J. Stevens**  **Resolved: that the above payments be authorized.**  **161/07/15.2 Income**  Members noted the following income;  £80.00 for scrap metal from football field railings.  £1953.70 from St Martins Summer Fair – Members asked for it to be placed on record their appreciation for all the group that helped on this.  **161/07/15.3 Bank Statements**  These were on file and noted. | **Parish Clerk**  **Cllr A. Kynaston Jones** |
| **162/07/15.C** | **Annual Return (Internal Audit)**  Members **received and noted** areport on the Internal Audit of Accounts. There was no action required. |  |
| **163/07/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 26/06/2015 relating to parish of: St Martins   **Reference:** 15/02302/FUL (validated: 17/06/2015)  **Address:** No 1 Belmont Bridge, Henlle, Gobowen, Oswestry, Shropshire, SY10 7AY  **Proposal:** Erection of a two storey side extension  **Applicant:** Mr & Mrs Nigel Thomas (1 Belmont Bridge, St Martins, Shropshire, SY10 7AY)  **Resolved: to make no comment on this application.**  -----------------------------------------------------------------------------------------------------  **For observation purposes only**;  **Reference:** 15/02777/SCR (validated: 24/06/2015)  **Address:** Rhosyllan Farm, Overton Road, St Martins, Oswestry, Shropshire, SY11 3ER  **Proposal:** Residential scheme of up to 80 dwellings  **Applicant:** J Yeomans (Savills, Wytham Court, 11 West Way, Oxford,  OX2 0QL)   **Reference:** 15/02620/DIS  **Address:** Land Adjacent To 4 Inch Murrin St Martins Shropshire SY11 3QH  **Proposal:** Discharge of conditions 2 (access details), 4 (foul drainage & surface water drainage), 5 (external materials) and 6 (dust management scheme) for the erection of 1No dormer bungalow relating to 14/04503/FUL Land Adjacent to 4 Inch Murrin St Martins Shropshire SY11 3QH  Both the above details were noted.  -----------------------------------------------------------------------------------------------------  There were no additional planning applications not listed above that were received after the date of publication of this agenda due to response time frames set by Shropshire Council.  -----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 10/06/2015 relating to parish of: St Martins   **Reference:** 15/01765/FUL (validated: 22/04/2015)  **Address:** Ash Grove, Overton Road, St Martins, Oswestry, Shropshire, SY11 3DG  **Proposal:** Erection of a two storey extension to the side elevation.  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 25/06/2015 relating to parish of: St Martins   **Reference:** 15/02022/FUL (validated: 07/05/2015)  **Address:** 24 Garden Village, St Martins, Oswestry, Shropshire, SY11 3AU  **Proposal:** Erection of a single storey rear extension  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 01/07/2015 relating to parish of: St Martins   **Reference:** 15/00735/FUL (validated: 30/03/2015)  **Address:** Penybryn, St Martins, Oswestry, Shropshire, SY11 3HJ  **Proposal:** Conversion of agricultural building to holiday let accommodation to include an extension and erection of an outbuilding; Siting of a septic tank  **Decision:** Grant Permission  **Reference:** 15/01885/FUL (validated: 01/05/2015)  **Address:** Foundation Piling Limited , Ifton Industrial Estate, St Martins, Shropshire, SY11 3DA  **Proposal:** Erection of two-storey extension to existing offices and workshop  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  **Other Planning Matters**  Members **received** an update on previous applications on land West of Cottage Lane, St Martins. The complaint to Shropshire Council (SC) was still being investigated. As regards the current application the reserved matters for 8 dwellings was approved by the planning committee. Cllr’s Sue Schofield and Steve Davenport did speak against this application. It was established that SC policy for developments of this size is non maintained road and therefore no street lighting. There is still the need for a surface drainage scheme which SC need to approve.  Members expressed concern that an alternative access has been opened up in the area. The Chairman asked Members to monitor the situation. | **Action**  **Parish Clerk**  **Action** |
| **164/07/15.C** | **Coal Bed Methane Extraction**  Shropshire Cllr Steve Davenport this was still before a public enquiry and he will continue to monitor developments on this. No date has yet been fixed for this enquiry. | **Cllr Steve Davenport** |
| **165/07/15.C** | **Website**  Cllr D. Anderton reported on a number of Domain Names available for a St Martins Parish Council Website. He also reported on a number of packages that could be used to design the website, including WordPress and Weebly, preference being given to Weebly where we can have up to a six month free trial period.  After further discussion it was;  **Proposed: Cllr A. Kynaston-Jones**  **Seconded: Cllr J. Stevens**  **Resolved: that the Parish Council purchase all 3 domain names for £158.70 for a 10 year term. These being**  **St Martins Parish Council.co.uk**  **St Martins Parish Council.com**  **St Martins Parish Council.uk**  It was also;  **Proposed: Cllr J. Stevens**  **Seconded: Cllr J. Hoos**  **Resolved: that Cllr D. Anderton gives Members a brief demonstration on his proposals for this site, cost of licence and development at the September meeting.** | **Action**  **Cllr D. Anderton**  **Cllr D. Anderton** |
| **166/07/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  Shropshire Cllr Steve Shropshire said he appreciated all the hard work and support he had received from the parish council on the Cottage Lane development. |  |
| **167/07/15.C** | **Street Lighting**  Now waiting further information from Highline Electrical and Shropshire Council before any decision can be taken on changing the light units to LED. Information required included savings on energy costs, cost of groundworks where required and proposed schedule of lights to be changed. A meeting would be arranged with both Highline Electrical and Shropshire Council with the Street Lighting Committee. | **Parish Clerk** |
| **168/07/15.C** | **Kimberley Lane**  Nothing to report at this stage. Now awaiting report from Shropshire Council. |  |
| **169/07/15.C** | **Bus Shelters**  The Parish Clerk explained the various options for a bus shelter in Oak Drive. This was still subject to highways approval and exact location. Members suggested that the bus shelter should be a 2 bay pitched roof with side blazing and include a bus timetable case and perch seating. Total cost from B & C Shelter Solutions was £2,844 + VAT but included delivery and installation.  **Proposed: Cllr N. Graham**  **Seconded: Cllr G. Pennington**  **Resolved: that the parish council go ahead with this shelter from**  **B & C Shelter Solutions at agreed price of £2,844 + VAT.**  Cllr J. Hoos said there was still the issue over the location of the bus shelter at the bottom of Moors Bank. | **Action**  **Parish Clerk**  **Parish Clerk** |
| **170/07/15.C** | **Village In Bloom**  The Chairman reported that the 20 pairs of planters were now at Eastwick Plant Centre for planting up. Shropshire Council had advised that they had no facility available for putting these up. The Chairman had been unable to find anyone local to fix these planter brackets to the street lighting poles so the Parish Clerk agreed to contact a handy person who he knew who could undertake this work. Shropshire Council highways had agreed to supply the straps and equipment to fix these. It had also been established that  Mr C. Jones from Oswestry would carry out the watering but due to the type of planters on a reduced weekly frequency. | **Parish Clerk** |
| **171/07/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – June 2015 * Moors Lane – Cllr B. Latham to forward details to the Parish Clerk. * Shropshire Housing Group * Road Closure - noted * AXO Leisure * Oswestry Health Group   **Correspondence forwarded by email since the last meeting**   * Various SALC Information Bulletins * Connecting Shropshire – Monthly Update * NALC Newsletter |  |
| **174/07/15.C** | **Exclusion of the Press & Public**  **Proposed:** Cllr D. Laing  **Seconded:** Cllr M. Hayball  ***Resolved;*** *“That under Section 100(A) of the Local Government Act 1992, the public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule12A of the Act.* | **Action** |
| **175/07/15.C** | **Vacancy for Councillor**  Members were asked to considerthe two applications received to fill the casual vacancy on the Council.  These were from Andrew Cast and Lesley-Anne Roberts.  Both applicants had submitted a completed application form and all Members had received a copy prior to the meeting. Members then considered each application including their qualifications, their experience and skills which they might bring to the Parish Council.  Members agreed to hold a secret ballot for this appointment which resulted in Lesley-Anne Roberts being elected.  *At 9.00 pm it was;*  **Proposed**: Cllr J. Stevens  **Seconded**: Cllr D. Laing  **Resolved: that Standing Orders are suspended to enable the agenda to be completed.** | **Parish Clerk** |
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| **172/07/15.C** | **Members Reports**  Cllr M. Hayball reported a hedge in Green Lane over hanging the pavement.  Cllr M. Hayball also reported a kissing gate at the rear of Stan’s damaged.  Cllr D. Laing reported that the hedge at Ifton Heath School needs cutting back and the front area tidying up.  Cllr J. Hoos reported pot holes in Moors Lane.  Cllr B. Herbert reported a street light by The Keys PH and one outside the Chapel in Ellesmere Road on all the time. These would be reported to Shropshire Council. | **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk** |
| **173/06/15.C** | **Next Meeting**  Members **noted** that the next meeting of the parish council will be; Thursday 10th September 2015 - Full Council (at The Moors). |  |
|  | There being no further business the Chairman declared the meeting  closed at 21.05 p.m.  Signed ……………………………… Date ………………. | **Chairman** |