St Martins Parish Council

**Minutes of a Meeting of the St Martins Parish Council held on Thursday 9th April 2015 at 7.00 p.m. in The St Martins Community Centre, St Martins.**

**PRESENT:** Cllr’s G. Fryer, M. Hayball, J. Hoos, A. Kynaston-Jones, D. Laing, B. Latham,

J. Stevens and S. Schofield.

**Also in attendance: representative from the police, four members of the public and the Parish Clerk.**

**In the Chair: Cllr S. Schofield**

**The Chairman opened the meeting by welcoming everyone to the meeting.**

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| **074/04/15.C** | **Public Participation**  Ron Alison expressed concerns again over the speed of traffic through the village and felt that there must be some more effective ways of reducing this bearing in mind that there had been at least six very serious accidents along Overton Road during the last twelve months. One way he felt was more speed gun checks. He himself using a stop watch over a 100 yard stretch of this road had recorded over 1000 speeding incidents. The Chairman said the police have similar data which will be forwarded to the Community Road Safety Partnership but thanked him for his involvement on this matter.  Mrs June Jackson expressed concern over the Ifton School planning issue questioning whether the caravan owners are paying Council Tax, Water rates and sewerage and waste disposal costs and what is going to happen over the coming months. The Chairman said that the parish council agree with all that has been said pointing out that we were not aware of this until the day before the caravans moved on site. | **Action** |
| **075/04/15.C** | **Apologies for Absence**  Apologies for absence had been received from Cllr’s B. Herbert (holiday),  G. Pennington (poorly) and J. Sands (working). |  |
| **076/04/15.C** | **Disclosable Pecuniary Interests**  **Resolved:** to note that no Disclosable Pecuniary interests were received on any item included on the agenda in accordance with Sections 50-52, Local Government Act 2000 and The Local Authorities (Model Code of Conduct) (England) Act 2001 and no applications for dispensations.  ***Resolved to bring item 079/04/15.C - Police Report forward and discussed at this stage.*** | **Action** |
| **079/04/15.C** | **Police Report**  The Chairman welcomed CSO Dave Hughes to the meeting. Dave introduced Cara Fairley as the new additional CSO for this area. CSO Dave Hughes then went through the crime figures for March which had already been circulated to all members. The Chairman again raised the issue of speed through the village. CSO Dave Hughes confirmed that speed enforcement will continue. Again members requested more police presence outside the school and expressed concern that vehicles were now parking on the pavement in this area. Dog Fouling was also an issue along Overton Road, Greenfields and along the canal tow path. In this area the problem was mainly from people outside the parish who park their cars up at Moors Bank and then let their dogs loose along the canal tow path. CSO Dave Hughes said they previously had powers to issue tickets for this but this was taken back by Shropshire Council who now have their own dog wardens for this. The Parish Clerk was asked to chase up the bin requested for Cottage Lane.  The Chairman thanked both CSO Dave Hughes and CSO Cara Fairley for attending who then left the meeting. | **Parish Clerk** |
| **077/04/15.C** | **Minutes**  **Proposed: Cllr M. Hayball**  **Seconded: Cllr D. Laing**    **Resolved: with one abstention, that the minutes of the meeting of the Full Council held on Thursday 12th March 2015, having been previously circulated be confirmed as a correct record, signed by the Chairman and adopted.** | **Chairman** |
| **078/04/15.C** | **Progress Report**  The Parish Clerk gave the following verbal report;  **Finance:-** Accounts for payment  E Davies Salary & Expenses April £916.55  Stan’s Superstore 1st Qtr. Lease £500.00  Nigel Thomas Play Area Inspections £24.00  Daren Brewer Cleaning Play Areas/Planting £158.00  Agritel Paper £117.72  Highline Electrical Street Lighting Repairs £217.60  SALC Affiliation Fees £893.09  **Accounts in Question**  Shropshire Council Street Lighting Energy £1624.93    **Report/update from Divisional Surveyor**  Update report requested, to follow on.  **Report/update from Police by Kate Le'Clere**  Reports issued for March.  **Street Lighting:-**  All reported faults have been repaired.  **POS Assets**  Shropshire Council still insist on a long term lease (125 years) for any transfers.  **MUGA by Community Centre**  Shropshire Council require the completion of a protocol for the development of this MUGA so that S106 surplus funds from College Fields project can be used. New litter bins on order for this area.  **Next Meeting(s):-** Annual Parish Meeting 16th April at 7.00 pm | **Action** |
| **080/04/15.C** | **Financial Matters**  **080/04/15.1 Accounts for payment;**  1983 E Davies Salary & Expenses April £916.55  1984 Stans Superstore 1st Qtr. Lease £500.00  1985 Nigel Thomas Play Area Inspections £24.00  1986 Daren Brewer Cleaning Play Areas/Planting £158.00  1987 Agritel Paper £117.72  1988 Highline Electrical Street Lighting Repairs £217.60  1989 SALC Annual Membership Fees £893.09  **Proposed: Cllr D. Laing**  **Seconded: Cllr J. Hoos**  **Resolved: that the above payments be authorized.**  **080/04/15.2 Income**  The following income had been received since the last meeting;  Community Centre, paper - £391.05  Bank Interest - £20.81  The Wrekin Housing Trust - £29,750.00  **080/04/15.3 Bank Statements**  These were on file and noted. | **Parish Clerk**  **Action** |
| **081/04/15.C** | **Planning**  The following schedule of planning application(s) was considered;  New Planning Applications published on 30/03/2015 relating to parish of: St Martins   **Reference:** 15/00735/FUL (validated: 30/03/2015)  **Address:** Penybryn, St Martins, Oswestry, Shropshire, SY11 3HJ  **Proposal:** Conversion of agricultural building to holiday let accommodation to include an extension and erection of an outbuilding; Siting of a septic tank  **Applicant:** Mr Gary Ridgway  **Proposed**: Cllr A. Kynaston-Jones  **Seconded**: Cllr J. Hoos  **Resolved: that that the parish council raise no objections to this application.**  -----------------------------------------------------------------------------------------------------  Members **received** an update from Cllr J. Stevens on previous applications on land West of Cottage Lane, St Martins and Ifton Heath C P School. He had now but in an official complaint to Shropshire Council which was registered on the 17th March 2015. With no response to-date he had now followed this up with Claire Porter, Head of Legal, at Shropshire Council  -----------------------------------------------------------------------------------------------------  **To consider** any planning applications not listed above that are received after the date of publication of this agenda due to response time frames set by Shropshire Council.  There were none.  -----------------------------------------------------------------------------------------------------  Members **noted** the following planning decisions and recommendations of the planning authority listed in the schedule below.  Planning Decisions published on 18/03/2015 relating to parish of: St Martins   **Reference:**  15/00395/FUL  (validated: 02/02/2015)  **Address:**  Bank Top Industrial Estate, St Martins, Shropshire, SY10 7HB  **Proposal:**  Formation of new access road and minor reconfiguration of  existing highway junction  **Decision:**  Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 19/03/2015 relating to parish of: St Martins   **Reference:**  14/05683/FUL  (validated: 02/01/2015)  **Address:**  Land North Of Coopers Field Off, Mount Bradford Lane, St  Martins, Shropshire  **Proposal**:  Erection of two affordable dwellings following demolition of  existing garages  **Decision:**  Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 20/03/2015 relating to parish of: St Martins   **Reference:**  14/05681/FUL  (validated: 02/01/2015)  **Address:**  Land Off Cottage Lane, St Martins, Shropshire  **Proposal:**  Erection of 2No bungalows with parking  **Decision:**  Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 24/03/2015 relating to parish of: St Martins   **Reference:**  15/00337/FUL (validated: 26/01/2015)  **Address:**  4 Kingsbury, St Martins, Oswestry, Shropshire, SY11 3BX  **Proposal:**  Erection of single storey extensions to front and rear elevations;  first floor extension to front elevation; elevation alterations; insertion of sun  pipe to front roofline  **Decision:**  Grant Permission  -----------------------------------------------------------------------------------------------------  Planning Decisions published on 30/03/2015 relating to parish of: St Martins   **Reference:** 15/00365/LBC (validated: 27/01/2015)  **Address:** Wiggington Hall, Wiggington, St Martins, Oswestry, Shropshire, SY11 3HP  **Proposal:** Demolition of one bay of existing timber framed farm building, following partial collapse due to storm damage, together with the consolidation of existing of timber frame and addition of cladding to protect the remaining gable wall (which was once internal bay wall)  **Decision:** Grant Permission  -----------------------------------------------------------------------------------------------------  Members **received** and **noted** the following report from the Parish Council Clerk on additional types of applications that appear on Shropshire Council’s weekly list.  **AM**P applications are where there are minor changes proposed to the approved plans which are unlikely to have any effect on the surroundings, i.e. internal alterations, changes in size or position of windows etc.  Officers take care to ensure that if objections have been previously raised, the amendment has no impact on these.  If they do, then the application would be VAR and then the normal consultation process would be followed as for any other planning application.  **DIS** deal with the discharge of conditions and usually involved technical information requested by consultees such as Highways, Drainage and Ecology and therefore they are dealt with through consultation with the appropriate Section and by officers. | **Parish Clerk**  **Action**  **Action** |
| **082/04/15.C** | **St Martins Centre Contracts Review**  Members **received** and **noted** the minutes for the final quarterly review of 2014/15 held on the 19th March for the three contracts paid for by the Parish Council for work carried out on the land under the control of the St Martins Centre Trust. |  |
| **083/04/15.C** | **Coal Bed Methane Extraction**  Shropshire Cllr Steve Davenport had previously reported that this had now gone to a public enquiry and he will continue to monitor developments on this. | **Cllr Steve Davenport** |
| **084/04/15.C** | **Local Council Award Scheme**  Members **received** and **noted** a report from the Parish Clerk on a recent training event he attended run by SALC and presented by NALC’s Improvement & Development Manager on the new Local Council Award Scheme. Cllr A. Kynaston-Jones questioned why we need to prove ourselves through a Quality Scheme. Cllr J. Stevens requested a written report from the parish clerk on the benefits of this scheme. | **Parish Clerk** |
| **085/04/15.C** | **Shropshire Council**  Members noted items of correspondence received from Shropshire Council.  There were no issues raised to bring to the attention of Shropshire Cllr  S. Davenport. |  |
| **086/04/15.C** | **Street Lighting**  The maintenance report from Highline Electrical has now been considered by the Street Lighting Committee. Now waiting further information from Highline Electrical and Shropshire Council before any decision can be taken on changing the light units to LED. | **Parish Clerk** |
| **087/04/15.C** | **Kimberley Lane**  Cllr J. Stevens gave an update on a survey of the 12 properties in this area on what action can be taken following concern expressed by residents that private cars parked in Kimberley Lane are being damaged by HGV’s using this lane. So far 11 forms had been returned. He would look through these with the Chairman. | **Action** |
| **088/04/15.C** | **Bus Shelters**  Following a request through the Chairman, Members were asked to **consider** the installation of a bus shelter in Oak Drive.  After some discussion on the design and location it was;  **Proposed: Cllr J. Stevens**  **Seconded: Cllr D. Laing**  **Resolved: that the parish council agree in principle pending designs, costings and approval from Shropshire Council Highways department.** | **Parish Clerk** |
| **089/04/15.C** | **Correspondence**  All items of correspondence had been circulated to all Members at the meeting, which included;   * Police Report – March 2015 * Came & Company – Spring Matters * UK Parliamentary Elections * The Forum – March/April   **Correspondence forwarded by email since the last meeting**   * 23rd March SALC Information Bulletin * 24th March SALC Services provided * 27th March PCC Quarterly Newsletter * 30th March Shropshire Community Health NHS Trust’s stakeholder newsletter * 2nd April NALC Newsletter |  |
| **090/04/15.C** | **Members Reports**  Cllr D. Laing reported a pot hole in front of Griffin Farm.  Cllr J. Hoos reported pot holes down Moors Lane outside no. 3 Moors Croft.  Cllr A. Kynaston-Jones reported a pot hole on the entrance to Moors Lane.  The Chairman reported a pot hole by Westview in Overton Road and also one on the entrance to Ifton. | **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Parish Clerk**  **Action** |
| **091/04/15.C** | **Next Meeting**  Members **noted** that the next meeting of the parish council will be the Annual Parish Meeting on Thursday 16th April at 7.00 pm in St Martins Community Centre. |  |
| **092/04/15.C** | **Exclusion of the Press & Public**  **Proposed:** Cllr D. Laing  **Seconded:** Cllr M. Hayball  ***Resolved;*** *“That under Section 100(A) of the Local Government Act 1992, the public and Press be excluded for the remainder of the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 5 of part 1 of the Schedule12A of the Act.* |  |
| **093/04/15.C** | **Vacancy for Councillor**  Members were asked to considerthe two applications received to fill the casual vacancy on the Council.  These were from Daniel Anderton and Andrew Cast.  Both applicants had submitted a completed application form and all Members had received a copy prior to the meeting.  Members then considered each application including their qualifications, their experience and skills which they might bring to the Parish Council.  Members agreed to hold a secret ballot for this appointment which resulted in Daniel Anderton being elected. | **Parish Clerk** |
|  | There being no further business the Chairman declared the meeting  closed at 20.45 p.m.  Signed ……………………………… Date ………………. | **Chairman** |