

## **ST MARTINS PARISH COUNCIL**

**Minutes of the Council Meeting held on Thursday 16th May 2013 in The St Martins Community Centre, commencing at 7.00pm**

**In the Chair – Councillor H Williams,**

**Present:** Councillors: A Allum, N Graham, M Hayball, B Herbert, D Laing, G Pennington, J Sands, S Schofield, H Williams

*Also present – Unitary Councillor Davenport; Sgt S Barnes*

**All Councillors present signed a declaration of acceptance of office prior to the meeting. Councillor Stevens signed his on 13<sup>th</sup> May**

### **AGENDA**

**1.Election of Chairman;** Declaration of acceptance of Office

**A Paper vote was proposed, seconded and agreed**

Councillor S Schofield; proposed by Councillor Pennington; seconded by Councillor Hayball; Councillor H Williams; proposed by Councillor Herbert; seconded by Councillor Graham; Councillor Williams was **elected** as Chairman. Councillor Williams signed an acceptance of office.

**2.To receive apologies and reasons for absence.**

Councillor Stevens –holiday;  
The Council accepted the reason for absence.  
Absent Councillor Latham

**3.Disclosure of pecuniary Interests**

- a) Declaration of any disclosable, pecuniary, interest in a matter to be discussed at the meeting, and which is not included in the register of interests.
- b) To consider any applications for dispensations

**None**

**4.Election of Vice Chairman**

Councillor S Schofield; proposed by Councillor Pennington; seconded by Councillor Hayball; Councillor N Graham; proposed by Councillor Laing; seconded by Councillor Herbert  
Councillor Schofield was **elected** as vice chair.

**5.Appointment of members to serve on Committees**

Executive Committee – Chair & vice chair + Councillors Graham, Laing, Pennington and Stevens  
Emergency Planning Committee - 6; N Graham, M Hayball, D Laing, J Sands, S Schofield, H Williams  
Lighting Committee – 5; A Allum, B Herbert, S Schofield + 2 vacancies  
Grievance panel – 4 -: A Allum, M Hayball, D Laing, H Williams  
Disciplinary -4; - N Graham, B Herbert, G Pennington, , S Schofield,

**6.Appointment of members to outside bodies**

Area Committee of SALC - 2; Councillors Pennington & Schofield.  
Playing Field Committee - 2; Councillor Herbert. (will report to a future meeting )  
LJC –Councillor Schofield; reserve Councillor Williams.  
Wrekin Housing Trust Project Board 2; Councillors Graham & Allum.  
3 Parishes Youth Association - 1; vacant  
3 Parishes Flood Forum – 1; Councillor Pennington

**7.Public Participation** with respect to *items on the agenda or of relevance to the parish* (15minutes)

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Chairman

Date

None

### 8. To confirm the minutes of the Parish Council Meeting of April 11th 2013

The minutes of the Council Meetings held on the 11<sup>th</sup> April were approved and it was **resolved** that the minutes be signed and adopted as a true record

### 9. Progress Report. To be distributed at the meeting.

- i) Received - a second quote re war memorial – June agenda
- ii) Parish matters - litter
  - Clerks Lane – fly tipping
  - A bag of rubbish in Colliery Road by the electricity sub station.
  - Vodka bottles in hedge/ditch on the left hand side of Colliery Road between Bower Farm & Glyn Morlas Lane junction.

**REPLY** -I will arrange for an officer to investigate and make any necessary arrangements.

- iii) Parish matters - highways
  - Problem hedges reported
  - Road surface is deteriorating at - mini roundabout; New Ifton junction ,nearest Cedar Close with Green Lane
  - Potholes down Clerks Lane.
  - Blocked drains in Cottage & Church Lanes;
  - Can the ditches in Cottage Lane be dug out please?

**REPLY** -No problem- will let you know how things progress.

- I have given them a reminder about the call box on Moors lane
- Letters will be sent out with regards to overgrown tree/hedges. Pot-holes repairs have been issued at the various locations
- iv) Pothole at Gledrid

**REPLY** 30/04 - Sorry for the delay in getting back to you regarding the pothole at Gledrid.

We can confirm that the defect is on our priority list to be rectified but to date funding has not been secured as yet.

In the meantime we will continue to monitor the situation to ensure the safety of road users.

Our records show that a defect at this location has been repaired on 30<sup>th</sup> March at 08.30 and 19<sup>th</sup> December at 09.15.

Any failure of the repair could be due to a number of circumstances or conditions but it is likely that the low temperatures we have been experiencing over the past few months may have contributed to a failure.

Letter to the Centre Trustees – no response

Request for invoice from The Centre - received

### 10. Police Report

- a) *Crime report*; burglary to house (daytime);
- b) *Councillors questions & reports on policing matters*  
Reported - Pots stolen from two houses in Overton Rd.  
Item stolen from house in School Lane  
Drinking in the dugout & on the football field

### 11. Financial matters

1. To receive a statement of accounts; paid, and for payment, since the last meeting.

1811	11/04/2013	Shropshire RCC	Membership	26.00		
1812	11/04/2013	SALC	Fees SALC & NALC	832.99		
1813	11/04/2013	NWP	April Lights maintenance	333.80	55.63	278.17
1816	11/04/2013	Daren Brewer	Cleaning play area	155.00		
1814	11/04/2013	S Crow	Salary Expenses April	856.90		
1815	11/04/2013	Broker Network Ltd	Insurance	840.19		
1817	11/04/2013	St Martins Centre	Room Hire (£330)	390.00		
	11/04/2013	St Martins Centre	Room Hire Parish Plan (£60)			
				<b>3434.88</b>		

Chairman

Date

The Council **resolved** to make the above payments

2. Bank Statements for viewing; cheque signing Councillors J Sands & N Graham signed the cheques
3. Signatories for bank account.  
The Council **resolved** that Councillors J Sands, N Graham, S Schofield; H Williams would be signatories.
4. Letter to bank agreeing that The Clerk act as the Council's representative  
The Council **agreed** to this. All Councillors present signed a letter to allow the Clerk to continue as their representative in all banking matters.
5. Insurance - to agree items to be insured; financial risk to be considered  
The Council considered the insurance policy and **agreed** that it was acceptable.
6. Asset Register for update  
The updated register was **agreed**
7. Street lighting Joint Energy Agreement  
The Council **resolved** to accept the terms of the agreement.  
Council **agreed** to look into obtaining costs from other suppliers prior to the renewal date.

## 12. Risk assessment for update

Risk Schedule was updated.

## 13. British Empire Medal - to consider nominations for award

Noted. Clerk to get forms for distribution at the next meeting.

## 14. Shropshire Council Report – Councillor Davenport

Shropshire Council's 'Homepoint' is to be scrapped and re-jigged.

## 15. To confirm that members with internet access agree to receive meeting papers via e mail

All Councillors with internet access **agreed** to receive their meeting papers by e mail.

## 16. Correspondence – list distributed at meeting

Noted;

Road Safety - Guidance for town and parish councils on community led concerns  
Modification Order 2007 Order Maps 1,2 & 7 –Copy of information to Councillor Latham.  
Big Local Business Forum  
Road Safety Policy  
SALC training dates  
Parish Plan Steering Group papers  
Nightingale News

## 17. Planning Applications DL interest

**13/01411/FUL** (validated: 22/04/2013) Land Adj 12 Cottage Lane,

**Proposal:** Erection of two dwellings (following demolition of all buildings on-site); erection of boundary fencing. Applicant: Shropshire Towns And Rural Housing

**No Comment**

**13/01615/FUL** (validated: 29/04/2013) Hazeldene, Glyn Morlas, St. Martins, Oswestry, SY11 3ED

**Proposal:** Erection of a gabion retaining wall. Applicant: Mr Anthony Sproulle

**No comment**

**13/01645/FUL** (validated: 30/04/2013) The Keys, Overton Road, **Proposal:** Erection of a two storey rear extension following demolition of existing marquee Applicant: Mr John Smout

**No comment**

## 17b) To consider any applications which arrive before the meeting.

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Chairman

Date

None

**17c) Planning Permission Granted since the last meeting**

**12/04742/FUL** (validated: 19/11/2012) Rhyn Park School, Moors Bank, St. Martins,

**Proposal:** Extension, adaption and remodelling to the existing secondary school building and caretaker's bungalow to create an All-Through School (nursery age to 16 years old) and supporting facilities

**12/04848/FUL** (validated: 21/11/2012) Little Common House, Little Common,

**Proposal:** Erection of replacement dwelling

**16. Members Reports-**

'To report minor routine items relating to maintenance - highways, lighting.'

Councillor Graham – Cottage Lane, near orchard –tree fallen into main drain.

- fly tipping outside orchard
- ditch blocked LHS near Cross Lanes Farm adjacent to the next house(painted dark red)

Councillor Herbert – Ellesmere Rd approach to Mini roundabout sign obscured.

- Between Garden Village & Keys covers on lights several - tape & circlips holding covers on.

Councillor Sands - pothole by James Farm

Councillor Schofield - pothole by garage.

**Request** -Parish Plan - any ideas about the old plan, what can make the village better in the future.

Manhole opposite Cherry Tree Drive water coming up through the manhole in footpath. Report to S&T

Meeting finished at 8.55

Date of the next meeting –Thursday 13<sup>th</sup> June